

TAKING IN CHARGE REQUEST FORM

Re: **Taking in Charge of** _____

I hereby apply to have the following estate taken in charge by Fingal County Council:-

Date:	
Name of Development proposed for taking-in charge:	
Name of Developer:	
Planning Reference:	
Commencement Notice Number:	
Number of Units:	
Contact No:	

You should note these are the details that will be required in order for Fingal County Council to fully assess your application.

Requirement for Completion of Developments for Taking in Charge (TIC)	Yes √	No √	N/A √
1- Submit "as constructed drawings" of the completed development in AutoCAD format (*.dwg) with all public utilities (Roads/footpaths/watermains/foul & surface water drainage) to be taken in charge shown. Fingal County Council's drawing standards are attached.			
2- Have full recent CCTV record of all foul and surface water sewers, checked and certified by a competent person. A copy of the survey			

to be submitted in Digital format.			
3- Confirmation that the development has been carried out in accordance with the relevant Planning Permission/s granted.			
4- You must snag the development to ensure full and satisfactory completion of all works.			
5- Confirmation that the construction of the areas to be taken in charge that the works have been carried out in accordance with Fingal County Councils Taking in Charge Specifications.			
6- Where there is Pumping stations to be taken in charge, you must submit Operational and Maintenance Manuals for plant and equipment			
7- Schedule of plant and equipment complete with operating manuals			
8- Health and Safety File as per Appendix 11			

Signed: _____

Date: _____