

**Comhairle Contae
Fhine Gall**
Fingal County
Council



Quality Assurance Report for 2022
Fingal County Council

29th May 2023

Submitted to the National Oversight and Audit Commission
in compliance with the Public Spending Code

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1. Introduction

Fingal County Council has completed this Quality Assurance Report as part of its on-going compliance with the Public Spending Code (PSC).

The Quality Assurance procedure aims to gauge the extent to which Fingal County Council and its associated agencies are meeting the obligations set out in the Public Spending Code¹. The Public Spending Code ensures that the state achieves value for money in the use of all public funds.

The Quality Assurance Process contains five steps:

- 1. Drawing up Inventories of all projects/programmes at different stages of the Project Life Cycle** (appraisal, planning/design, implementation, post implementation). The inventories include all projects/programmes above €0.5m and cover three stages viz:
 - Expenditure being considered
 - Expenditure being incurred
 - Expenditure that has recently ended.
- 2. Publish summary information on website of all procurements in excess of €10m, whether new, in progress or completed.**
- 3. Checklists to be completed in respect of the different stages.** These checklists allow the Council and its agencies to self-assess their compliance with the code in respect of the checklists which are provided through the PSC document.
- 4. Carry out a more in-depth check on a small number of selected projects/programmes.** A number of projects or programmes are selected for a more in-depth review. This includes a review of all projects from ex-post to ex-ante. At least 5% of the total capital inventory expenditure (or 15% over a three-year period) and at least 1% of revenue expenditure (or 3% over a three-year period) are subject to in-depth checks.
- 5. Complete a report for the National Oversight and Audit Commission (NOAC)** which includes the inventory of all projects, the website reference for the publication of procurements above €10m, the completed checklists, the Council's judgement on the adequacy of processes given the findings from the in-depth checks and the Council's proposals to remedy any discovered inadequacies.

This report fulfils the fifth requirement of the QA process for Fingal County Council for 2022.

¹ Public Spending Code, DPER <http://publicspendingcode.per.gov.ie/>

2. Expenditure Analysis

2.1 Inventory of Projects / Programmes

The first step in the process requires an inventory to be compiled in accordance with the guidance on the Quality Assurance process. The inventory lists all of Fingal County Council's projects and programmes at various stages of the project life cycle which amount to more than €0.5m. The inventory is divided between current and capital expenditure and further broken down as follows:

- Expenditure being considered
- Expenditure being incurred
- Expenditure that has recently ended

In summary, there are 196 projects/programmes included in the inventory at a combined value of €1,374,058.068. Of these, 42 projects/programmes were being considered and 154 projects/programmes were incurring expenditure. Nil projects had recently ended.

2022 Inventory	Cap - Considered	Rev - Considered	Cap - Incurring Exp.	Rev - Incurring Exp.	Grand Total
No. Projects / Programmes	24	18	100	54	196
Value	€ 150,682,731	€ 34,235,400	€ 858,885,753	€ 330,254,184	€1,374,058,068

The full inventory can be found in **Appendix 1** of this report.

The inventory was compiled using the format recommended in guidance notes issued to the sector by the Finance Committee of the County and City Management Association and the Department of Public Expenditure and Reform's Public Spending Code Quality Assurance Process Guidance Note. The inventory contains relevant services from the Council's 2022 Annual Financial Statement (Unaudited) in respect of current (revenue) expenditure and from the Capital Programme 2022-2024 and the Council's Financial Management System for capital expenditure

2.2 Published Summary of Procurements

The second step in the process is to publish summary information on the Council's website of all procurements in excess of €10m, related to projects in progress or completed in the year under review. A procurement is considered to be a "project in progress" during the year under review if the procurement process is completed and a contract signed. Information for procurements meeting these criteria in 2022 is available on our website at <https://www.fingal.ie/council/service/public-spending-code>

There were **three** procurements in 2022 which exceeded the threshold in this respect.

3. Assessment of Compliance

3.1 Checklist Completion: Approach taken

The third step in the process involves completing a set of seven self-assessment checklists covering the expenditure set out in the project inventory referred to in 2.1 above.

Checklist 1: General Obligations Not Specific to Individual Projects/Programmes

Checklist 2: Capital Projects or Capital Grant Schemes Being Considered

Checklist 3: Current Expenditure Being Considered

Checklist 4: Capital Expenditure or Capital Grant Schemes Being Incurred

Checklist 5: Current Expenditure Being Incurred

Checklist 6: Capital Expenditure or Capital Grant Schemes Completed

Checklist 7: Current Expenditure Completed

In addition to the self-assessed scoring, answers are accompanied by explanatory comments.

Each question in the checklist is judged by a 3-point scale:

- 1 = Scope for significant improvements
- 2 = Compliant but with some improvement necessary
- 3 = Broadly Compliant

For some questions, the scoring mechanism is not always strictly relevant. In these cases, it is appropriate to mark as N/A and the required information is provided in the commentary box as appropriate.

The set of completed checklists are set out in **Appendix 2** of this report.

3.2 Main issues arising from Checklist Assessment

In respect of the Public Spending Code and its application, all relevant staff are aware of their obligations. Guidance was produced for local authorities in respect of the Quality Assurance Process by the County and City Management Association to ensure a consistent approach across the sector. This has been circulated to all relevant staff.

Capital expenditure within the Council is project-based and largely funded through capital grants, development levies, provisions from Revenue Account and borrowing. The checklists for capital expenditure show substantial levels of compliance.

Current expenditure can be defined as revenue expenditure or operational expenditure which is formally adopted by Council Members each year as part of the statutory budget process. The checklists for current expenditure show substantial levels of compliance.

A substantial level of compliance indicates that there is a robust system of risk management, control and governance which should ensure that objectives are fully achieved.

3.3 In-Depth Checks

Step 4 of the QA process provides for in-depth checks to be carried out by the Internal Audit Unit of the Council. According to the guidance document issued by DPER in February 2017, the value of the projects selected for in-depth review each year must follow the criteria set out below:

- **Capital Projects:** Projects selected must represent a minimum of 5% of the total value of all Capital projects on the Project Inventory.
- **Revenue Projects:** Projects selected must represent a minimum of 1% of the total value of all Revenue Projects on the Project Inventory.

Since the revised arrangements which came into effect from 2016, the minimum is an average over a rolling three year period. Accordingly, the required minimums will be achieved over the three years 2020, 2021 and 2022 as per the table below:

Year	Capital Projects	Revenue Programmes
2020	4.5%	2.4%
2021	6.1%	0
2022	5.2%	2.3%
Rolling Average	5.3%	1.6%

In 2022, 5.2% of the inventory was subject to in-depth checks in respect of Capital Projects and 2.3% of Revenue Programmes was subject to in-depth checks.

The set of completed In-Depth Check Reports are contained in Appendix 3 of this report. The Capital Projects subject to in-depth checks are listed in the following table:

Project name	Value €m	PSC Status
Churchfields Phase 2B	21.09	Expenditure being incurred
Harry Reynolds Road Pedestrian & Cycle Route	14	Expenditure being incurred
Coastal Public Toilets Refurbishment/Replacement	2.5	Expenditure being incurred
Dunsink Landfill Restoration and Redevelopment	14.7	Expenditure being incurred
Total Value of in-depth checks	52.29	
Total Value of capital inventory	1,011	
% of Inventory Value Analysed	5.2%	

The Revenue programme subject to in-depth checks are listed in the following table:

Project name	Value €m	PSC Status
F04 Community Sports and Recreational Development	8.4	Expenditure being incurred
Total Value of in-depth checks	8.4	
Total Value of revenue programme	364.5	
% of revenue programme Analysed	2.3%	

3.3.1 Churchfields Phase 2B

Project Value €21.09m

PSC Status: Expenditure Being Incurred

Project Description: Churchfields Phase 2B social housing project.

Audit Objective: To provide an independent opinion on compliance with the Public Spending Code and to provide assurance that the decision to progress with the project was soundly based and well managed.

Findings: The project aims to provide dwellings in accordance with target delivery set out in the Housing for All (capital programme) and with the actions identified in the Fingal County Council Housing Delivery Action Plan 2022-2026. The necessary funding approval and tendering processes for the project were undertaken

in compliance with the requirements set out by the Department of Housing, Local Government and Heritage and the Council procurement procedures.

Audit Opinion: Having reviewed the documentation in relation to the project, Internal Audit is of the opinion that there is Substantial Assurance that the project complies with the standards set out in the Public Spending Code.

3.3.2 Harry Reynolds Road Pedestrian & Cycle Route

Project Value €14m

PSC Status: Expenditure Being Incurred

Project Description: The provision of a high-quality walking and cycling route linking residential, commercial and school campuses along Harry Reynolds Road, Hamilton Road and Moylaragh in Balbriggan.

Audit Objective: To provide an independent opinion on compliance with the Public Spending Code and to provide assurance that the decision to progress with the project was soundly based and well managed.

Findings: The project provides the opportunity to increase the number of people walking and cycling along this route and in the wider Balbriggan area as set out in the Fingal Development Plan. The necessary funding approval and tendering processes for the project were undertaken in accordance with the parameters of the Public Spending Code.

Audit Opinion: Having reviewed the documentation in relation to the project, Internal Audit is of the opinion that there is Substantial Assurance that the project complies with the standards set out in the Public Spending Code

3.3.3 Coastal Public Toilets Refurbishment/Replacement

Project Value €2.5m

PSC Status: Expenditure Being Incurred

Project Description: 13 discreet projects to refurbish/replace and provide wheelchair access and changing places facilities which are currently not available at the 13 coastal public toilet facilities in Fingal.

Audit Objective: To provide an independent opinion on compliance with the Public Spending Code and to provide assurance that the decision to progress with the project was soundly based and well managed.

Findings: This project to refurbish/replace Fingal's coastal public toilets is an important step to support the provision of fully accessible toilet facilities for all ages and abilities including changing places facilities.

Audit Opinion: Having reviewed the documentation in relation to the project, Internal Audit is of the opinion that there is Substantial Assurance that the project complies with the standards set out in the Public Spending Code.

3.3.4 Dunsink Landfill Restoration and Development

Project Value €14.7m

PSC Status: Expenditure being incurred.

Project Description: Management and Maintenance of Dunsink Historic Landfill including the progressive restoration and specified engineering works to allow for the future provision of a Public Amenity at the site.

Audit Objective: To provide an independent opinion on compliance with the Public Spending Code and to provide assurance that the decision to progress with the project was soundly based and well managed.

Findings: Based on information provided during the in-depth check, the decision to progress the project was merited. The works are being carried out under a waste licence issued by the EPA and are subject to ongoing

monitoring. Expenditure is subject to a system of internal controls which exist throughout the organisation and appears to be in compliance with procurement policies and procedures.

Audit Opinion: Having reviewed the documentation in relation to the project, Internal Audit is of the opinion that there is Satisfactory Assurance that the project complies with the standards set out in the Public Spending Code.

3.3.5 Community Sports and Recreational Development (F04)

Project Value €8.4m

PSC Status: Expenditure being incurred.

Project Description: The Community Development and Sports Division works in partnership with voluntary community groups, agencies and service providers to strengthen and empower communities which improves the quality of life for the citizens of Fingal. These sustainable partnerships provide support to communities through the delivery of community, recreation and sports facilities, education programmes, grant funding schemes, support services and advice to develop strong, self-reliant and sustainable vibrant communities. The Internal Audit Unit focused the in-depth check on job codes relating to the following schemes within the department - Active Cities, Age Friendly County, Public Participation Network and Community Grant Expenses.

Audit Objective: To provide an independent opinion that the operation of the Fingal Community Sports and Recreational Development project 2022 complied with the standards set out in the Public Spending Code.

Findings: Having reviewed the documentation in relation to the expenditure incurred under this project in 2022, Internal Audit is of the opinion that the project complies with the standards set out in the Public Spending Code.

Audit Opinion: It is the opinion of Internal Audit in Fingal County Council that there is substantial assurance that the project was implemented in compliance with the Public Spending Code.

4. Next Steps: Addressing Quality Assurance Issues

The compilation of both the Inventory and Checklists for 2022 built upon the significant work undertaken in regard to previous year's reports. The experience gained is valuable and will continue to guide future Quality Assurance Process activities.

Fingal County Council is committed to providing ongoing internal training in relation to areas such as procurement etc. The Quality Assurance Report will be circulated at Management level to maintain a strong awareness of the requirements of the Code

5. Conclusion

The Inventory outlined in this report lists the Capital and Revenue expenditure that is being considered, being incurred and that has recently ended. There were three procurements in excess of €10m in the year under review. The Council has published a notice on www.fingal.ie with summary information for procurements in excess of €10 million for 2022. <https://www.fingal.ie/council/service/public-spending-code>

The Checklists completed by the Council and in-depth checks show a substantial level of compliance with the Public Spending Code. Ongoing work is required by all sections within the Council to ensure that the level of substantial compliance with the Code is maintained.

6. Certification

This annual Quality Assurance Report reflects Fingal County Council's assessment of compliance with the Public Spending Code. It is based on the best financial, organisational and performance related information available across the various areas of responsibility.



AnnMarie Farrelly

Chief Executive

Date: 29th May 2023

Appendix 1 Inventory of Projects/Programmes above €0.5 million

Expenditure being Considered - Greater than €0.5m (Capital and Current)							
Project/Scheme/Programme Name	Short Description	Current Expenditure Amount in Reference Year	Capital Expenditure Amount in Reference Year (Non Grant)	Capital Expenditure Amount in Reference Year (Grant)	Project/Programme Anticipated Timeline	Projected Lifetime Expenditure	Explanatory Notes
New Road, Donabate	Future housing development	€ -	€ -	€ -	31/12/2025	€ 17,900,000	
25-29 Dublin Road	Construction of 32 units at 25-29 Dublin Road, Swords, Co. Dublin	€ -	€ -	€ -	31/12/2025	€ 7,200,000	
Blanchardstown TC	Future housing development	€ -	€ -	€ -	31/12/2025	€ 14,500,000	
Castlelands LDA	Future housing development	€ -	€ -	€ -	31/12/2025	€ 24,000,000	
Barn Lodge	Refurbishment of Site	€ -	€ -	€ -	31/12/2023	€ 882,731	
St Philomena's Park	Refurbishment of Site	€ -	€ -	€ -	31/12/2024	€ 1,400,000	
Rush South Beach - Bawn Road across carpark and out to Shore Road	Rapid Build protected cycle lanes and pedestrian improvements	€ -	€ -	€ -	31/12/2025	€ 500,000	
Flood Remediation Works	Flood Relief Scheme	€ -	€ -	€ -	31/12/2025	€ 750,000	
Countywide Provision of Roads Signage	Countywide Provision of Roads Signage	€ -	€ -	€ -	31/12/2025	€ 750,000	
Signals and Toucan Crossings in Urban areas	Provision of Pedestrian Crossings	€ -	€ -	€ -	31/12/2025	€ 600,000	
Airport Roundabout Design	redesign and upgrade of the Airport roundabout	€ -	€ -	€ -	Post 2025	€ 600,000	
Airport Western Access design	Upgrades to Airport roundabout	€ -	€ -	€ -	Post 2025	€ 600,000	
DDR Phase 2 design	Phase two of the Donabate Distributor Road	€ -	€ -	€ -	Post 2025	€ 10,000,000	
Royal Canal/Grand Canal Loop	New greenway	€ -	€ -	€ -	Post 2025	€ 10,000,000	
Swords Cycle Network	New Cycle routes	€ -	€ -	€ -	Post 2025	€ 15,000,000	
Swords Western Dist. Road	New road	€ -	€ -	€ -	Post 2025	€ 20,000,000	
Enterprise Centres	Refurbishment and modernisation works at 3 Fingal enterprise centre (Base, Drinan and Beat)	€ -	€ -	€ -	31/12/2024	€ 900,000	
Future land purchase	Provision to facilitate the acquisition of land/sites to meet the needs of the local authority in line with the Development plan.	€ -	€ -	€ -	31/12/2031	€ 8,500,000	
Community Centre Improvement works	improvement works to Council owned Community	€ -	€ -	€ -	31/12/2027	€ 2,450,000	
Meakstown Community Facility	Community Facility and associated works	€ -	€ -	€ -	31/12/2027	€ 6,900,000	
The Marketing Suite Baldoyle	Community Facility and associated works	€ -	€ -	€ -	31/12/2025	€ 5,000,000	
Corduff Sports Centre (AWP)	Project includes major upgrade of All-weather pitch, new public playground, path network and planting requiring statutory planning approval.	€ -	€ -	€ -	Q2 2025	€ 750,000	
Howth Playground Upgrade	improvements to existing playground	€ -	€ -	€ -	Q1 2024	€ 750,000	
The Naul Village Park	new park at Seamus Ennis Centre	€ -	€ -	€ -	Q4 2024	€ 750,000	
A01 Maintenance & Improvement of LA Housing Units	A01 Maintenance & Improvement of LA Housing Units	€ -	€ -	€ -	31/12/2023	€ 2,135,300	
A07 RAS Programme	A07 RAS Programme	€ -	€ -	€ -	31/12/2023	€ 7,320,700	
A09 Housing Grants	A09 Housing Grants	€ -	€ -	€ -	31/12/2023	€ 660,500	
B03 Regional Road - Maintenance and Improvement	B03 Regional Road - Maintenance and Improvement	€ -	€ -	€ -	31/12/2023	€ 2,196,100	
B04 Local Road - Maintenance and Improvement	B04 Local Road - Maintenance and Improvement	€ -	€ -	€ -	31/12/2023	€ 2,646,400	
B08 Road Safety Promotion & Education	B08 Road Safety Promotion & Education	€ -	€ -	€ -	31/12/2023	€ 689,900	
C02 Waste Water Treatment	C02 Waste Water Treatment	€ -	€ -	€ -	31/12/2023	€ 587,300	
C08 Local Authority Water and Sanitary Services	C08 Local Authority Water and Sanitary Services	€ -	€ -	€ -	31/12/2023	€ 913,800	
D01 Forward Planning	D01 Forward Planning	€ -	€ -	€ -	31/12/2023	€ 865,900	
D02 Development Management	D02 Development Management	€ -	€ -	€ -	31/12/2023	€ 1,279,800	
D06 Community and Enterprise Function	D06 Community and Enterprise Function	€ -	€ -	€ -	31/12/2023	€ 597,700	
E01 Landfill Operation and Aftercare	E01 Landfill Operation and Aftercare	€ -	€ -	€ -	31/12/2023	€ 532,800	
E06 Street Cleaning	E06 Street Cleaning	€ -	€ -	€ -	31/12/2023	€ 1,575,200	
E11 Operation of Fire Service	E11 Operation of Fire Service	€ -	€ -	€ -	31/12/2023	€ 1,751,000	
F02 Operation of Library and Archival Service	F02 Operation of Library and Archival Service	€ -	€ -	€ -	31/12/2023	€ 1,740,600	
F03 Operation Maintenance and Improvement of Outdoor Leisure Areas	F03 Operation Maintenance and Improvement of Outdoor Leisure Areas	€ -	€ -	€ -	31/12/2023	€ 5,097,300	
F04 Community Sport and Recreational Development	F04 Community Sport and Recreational Development	€ -	€ -	€ -	31/12/2023	€ 2,486,500	
F05 Operation of Arts Programme	F05 Operation of Arts Programme	€ -	€ -	€ -	31/12/2023	€ 1,158,600	
Totals		€ -	€ -	€ -		€ 184,918,131	

Expenditure being Incurred - Greater than €0.5m (Capital and Current)								
Project/Scheme/Programme Name	Short Description	Current Expenditure Amount in Reference Year	Capital Expenditure Amount in Reference Year (Non Grant)	Capital Expenditure Amount in Reference Year (Grant)	Project/Programme Anticipated Timeline	Cumulative Expenditure to-date	Projected Lifetime Expenditure (Capital Only)	Explanatory Notes
Mayeston	Future housing development	€ -	€ 295,502	€ -	30/06/2025	€ 584,532	€ 17,500,000	
Seatown	36 apartments at Seatown, Seatown Road, Co. Dublin	€ -	€ 55,598	€ -	31/12/2024	€ 55,598	€ 14,082,209	
St Ita's Portrane	Restoration works of 14 units at St Ita's Hospital Portrane	€ -	€ 5,990	€ -	31/12/2024	€ 474,349	€ 4,034,800	
Meakstown Close	Refurbishment of Site	€ -	€ 143,087	€ -	31/12/2024	€ 143,087	€ 800,000	
St Brigid's Lawn, Porterstown - Refurbishment	Refurbishment of Site	€ -	€ 89,256	€ -	31/12/2023	€ 89,256	€ 1,012,287	
North Street, Swords	Construction of 13 units at North St, Swords	€ -	€ 50,481	€ -	31/12/2024	€ 1,105,808	€ 6,159,491	
Central Heating - Asset Management (Annual Programme)	Boiler & Heating system upgrades on council stock	€ -	€ 495,832	€ -	31/12/2022	€ 495,832	€ 495,832	
Rolestown (26 Dwellings)	Construction of 26 units at Rolestown, Co Dublin	€ -	€ 45,972	€ -	31/10/2023	€ 5,980,581	€ 6,063,364	
Capital Advanced Leasing Facility (Annual Programme)	The purchasing of both second hand and turnkey properties by AHB's under the Capital Advanced Leasing Facility scheme.	€ -	€ 13,379,651	€ -	31/12/2022	€ 13,379,651	€ 13,378,651	
Cappagh Phase 3 - 69 units	Construction of 69 houses and apartments at Cappagh Dublin 11	€ -	€ 10,036,009	€ -	31/12/2025	€ 16,613,021	€ 18,690,480	
CAS acquisitions (Annual Programme)	The purchasing of second hand properties by AHB's through the Capital Assistance Scheme under three priority categories (Disability, Homeless & Elderly)	€ -	€ 3,001,970	€ -	31/12/2022	€ 3,001,970	€ 3,001,970	
Church Fields (2B) - 67 units	Construction of 67 houses at Church Fields, Phase 2B at D15	€ -	€ 14,881,992	€ -	31/12/2025	€ 16,613,021	€ 21,090,957	
Church Fields Masterplan	Construction of 1000 houses and apartments at Church Fields, Phase 3-5 at D15	€ -	€ 283,082	€ -	31/12/2029	€ 1,901,888	€ 43,710,163	
Church Road, Lusk - 5 units	Construction of 5 units at Church Road at Lusk, Co Dublin.	€ -	€ 270,509	€ -	31/12/2024	€ 347,706	€ 1,671,520	
Cluid - 22 College Street	Construction of 4 units at College St Baldoyle	€ -	€ 136,086	€ -	31/12/2023	€ 1,369,058	€ 2,031,579	
Cluid - Church Street Mulhuddart	Construction of 65 units at Mulhuddart, D15	€ -	€ -	€ -	31/12/2024	€ 3,490,431	€ 3,490,431	
Contract Painting - Asset Management (Annual Programme)	Cyclical scheme painting on council stock	€ -	€ 593,750	€ -	31/12/2022	€ 593,750	€ 593,750	
EERP - Asset Management (Annual Programme)	Energy Efficiency Retrofit Programme	€ -	€ 2,745,740	€ -	31/12/2022	€ 2,745,740	€ 2,745,740	
Leonard's Garage, Lusk - 10 units	Construction of 10 apartments at Barrack Lane Lusk	€ -	€ 369,768	€ -	#	€ 1,350,174	€ 5,111,924	
Outlands - 11 units	Construction of 11 apartments at Rathbeale Road, Swords	€ -	€ 216,325	€ -	01/10/2025	€ 360,194	€ 3,470,233	
Parkview Castlelands - 24 houses	Construction of 24 units at Castlelands Balbriggan Co Dublin	€ -	€ -	€ -	31/12/2023	€ 5,287,193	€ 5,316,618	
Part V - Various Locations - Social Housing (Annual Programme)	Part V is delivery of 20% of units on private residential sites greater than 9 units.	€ -	€ 6,555,066	€ -	31/12/2022	€ 6,555,066	€ 6,555,066	
Pre-let repairs - Asset Management (Annual Programme)	Returning vacant council stock to productive use	€ -	€ 2,289,888	€ -	31/12/2022	€ 2,289,888	€ 2,289,888	
Private House Purchase (Annual Programme)	The purchasing of second hand properties by the Council	€ -	€ 4,094,750	€ -	31/12/2022	€ 20,815	€ 4,094,750	
Racecourse Common Phase 2 - 77 units	Construction of 74 units at Lusk Co Dublin	€ -	€ -	€ -	31/12/2023	€ 11,321,085	€ 11,881,048	
Rapid Build Houses Avondale, Mulhuddart - 42 units	Construction of 42 units at Avondale, D15	€ -	€ -	€ -	31/12/2023	€ 7,994,039	€ 8,100,000	
Rapid Build Houses Church Road Mulhuddart - 22 units	Construction of 22 units at Church Road, Ladyswell, Mulhuddart D15.	€ -	€ 29,935	€ -	31/12/2023	€ 5,174,156	€ 5,202,568	
Rathbeale Road Swords -24 units	Construction of 24 units at Rathbeale Road, Swords Co Dublin	€ -	€ 8,037	€ -	31/12/2023	€ 6,478,345	€ 6,478,345	
Rivermeade - 2 units	Construction of 2 units at Rivermeade, Co Dublin	€ -	€ 33,361	€ -	31/12/2023	€ 792,917	€ 820,643	
St Mary's - Refurbishment	Refurbishment of Site	€ -	€ 49,042	€ -	31/12/2023	€ 599,237	€ 920,000	
Stockhole - Group Housing Scheme	Traveller Specific Accommodation, group housing scheme	€ -	€ 386,864	€ -	31/12/2022	€ 2,604,506	€ 2,659,573	
Tucketts Lane, Howth - 8 units	Construction of 8 apartments at Howth Co Dublin	€ -	€ -	€ -	01/12/2025	€ 119,300	€ 4,184,691	
Wellview Infill Scheme - 20 units	Construction of 20 Infill units at Wellview Mulhuddart D15	€ -	€ 3,882,590	€ -	31/10/2024	€ 7,717,429	€ 8,000,000	
Works for Disabled Tenants (Annual Programme)	Housing Adaptations at Council Dwellings	€ -	€ 315,625	€ -	31/12/2022	€ 315,625	€ 500,000	

Dun Emer Affordable Housing	Construction of 39 affordable units and 12 social units at Dun Emer, Lusk, Co. Dublin	€	-	€	77,554	€	-	31/12/2023	€	3,527,242	€	5,987,500
Kilhedge Lane Tuath	Construction of 31 single storey sheltered units designed for the elderly at Kilhedge Lane, Lusk, Co Dublin.	€	-	€	6,328	€	-	30/06/2024	€	9,423	€	8,907,112
Hayestown	Construction of 52 Affordable units and 10 social units at Hayestown, Rush, Co Dublin.	€	-	€	2,460,964	€	-	31/10/2024	€	2,460,964	€	3,900,000
Safe Routes to Schools Programme - Infrastructure (with NTA)	Provision/Improvement of safe walking facilities to schools at various locations throughout FCC	€	-	€	224,168	€	-	31/12/2025	€	224,168	€	1,500,000
Baldoyle to Howth	Construction of new protected cycle lanes, upgrade of junctions to improve road safety.	€	-	€	1,065,854	€	-	31/12/2026	€	2,441,113	€	4,000,000
St. Cronins Road	Construction of new protected cycle lanes, upgrade of junctions to improve road safety, and SRTS at St Cronan's schools	€	-	€	2,028,049	€	-	31/12/2024	€	2,028,049	€	4,000,000
Hartstown/Huntstown/Mountview Road, Dublin 15	Construction of 4,762m of new protected cycle lanes, upgrade of junctions to improve road safety, and SRTS at St Philip the Apostel schools	€	-	€	457,301	€	-	31/12/2025	€	2,516,270	€	4,250,000
Rathingle/Rivervalley Road, Swords	Construction of new protected cycle lanes, upgrade of junctions to improve road safety.	€	-	€	1,351,912	€	-	31/12/2024	€	2,717,499	€	2,800,000
R132 Ministers Road to Blakes Cross & Kilhedge Lane	Construction of new protected cycle lane, upgrade of junctions and improve road safety at Corduff National School	€	-	€	40,660	€	-	31/12/2024	€	60,691	€	2,500,000
Seatown Roundabout to Estuary Road (Swords to Malahide)	Rapid Build protected cycle lanes and pedestrian improvements	€	-	€	12,210	€	-	31/12/2024	€	12,210	€	2,500,000
Donabate to Portrane (R126) Distributor Road to Portrane Avenue	Rapid Build protected cycle lanes and pedestrian improvements	€	-	€	9,568	€	-	31/12/2026	€	9,568	€	1,225,000
Balbriggan - Coney Hill from Dvelin Bridge to Bremore Cottages	Rapid Build protected cycle lanes and pedestrian improvements	€	-	€	8,202	€	-	31/12/2025	€	8,202	€	1,200,000
Skerries - Harbour Road (footpath build outs)	Rapid Build protected cycle lanes and pedestrian improvements	€	-	€	21,269	€	-	31/12/2026	€	21,269	€	925,000
Permeability Links North County	Walking and Cycling permeability Links North County	€	-	€	6,169	€	-	31/12/2025	€	6,169	€	500,000
Coastal Public Toilet Refurbishment	Refurbishment/ Rebuilding of 13 public toilets in coastal locations	€	-	€	398,731	€	-	31/12/2025	€	398,731	€	2,500,000
LED Energy Reduction Project	Replacement of Public Lighting with LED energy reduction bulbs	€	-	€	1,131,074	€	-	31/12/2025	€	7,549,039	€	8,000,000
R132 junctions design	Upgrade of new junction design roundabouts along route corridor	€	-	€	38,037	€	-	Post 2025	€	43,109	€	8,000,000
Curchfields Link Road	New road and cycle lanes	€	-	€	3,269,254	€	-	Post 2025	€	3,269,254	€	13,000,000
Donabate Green Routes	Various footpath projects around village	€	-	€	36,449	€	-	31/12/2024	€	484,015	€	3,000,000
Donabate Pedestrian Bridge	New railway bridge	€	-	€	15,044	€	-	31/12/2024	€	31,772	€	1,000,000
Donabate Road	New distributor road and railway bridge	€	-	€	83,121	€	-	31/12/2023	€	27,460,379	€	30,300,000
Fingal Coastal Way	New walking and cycling recreational route	€	-	€	165,111	€	-	Post 2025	€	1,377,504	€	50,000,000
Harry Reynolds Road, Balbriggan, Greenway	New cycle route	€	-	€	206,310	€	-	Post 2025	€	550,310	€	14,000,000
Hole in the Wall Road, Baldoyle	Lihaf new junction and road improvement scheme	€	-	€	2,312,783	€	-	31/12/2023	€	11,553,303	€	14,000,000
Kellystown Road, D. 15	New road projects linking new residential lands	€	-	€	-	€	-	Post 2025	€	117,000	€	12,200,000
N3 Improvement Scheme	Road upgrade scheme TII	€	-	€	497,895	€	-	Post 2025	€	1,356,892	€	55,000,000
Ongar to Barnhill	New road and bridge over railway line	€	-	€	32,000	€	-	Year 2025	€	2,232,000	€	25,000,000
Park Road Upgrade, Rush	Local road upgrade	€	-	€	-	€	-	31/12/2023	€	2,286,772	€	2,336,000
Pedestrian/Cycleway Broadmeadow Way	New bridge over estuary	€	-	€	1,531,138	€	-	31/12/2025	€	4,313,796	€	30,000,000
Royal Canal Cycleway - Phase 2&3 including Cycle Network Route 1 (Royal Canal 12th Lock to KCC)	New greenway along canal	€	-	€	333,518	€	-	Post 2025	€	1,029,361	€	30,000,000
Snugborough Interchange	Interchange upgrade on N3 TII project	€	-	€	7,249,827	€	-	31/12/2023	€	13,466,446	€	23,000,000
Sutton to Malahide Greenway	New greenway walking and cycling route	€	-	€	307,533	€	-	Post 2025	€	726,929	€	45,000,000
Balbriggan Improvement Scheme	Variety of projects including public realm and placemaking and redevelopment of underutilized or vacant buildings and sites.	€	-	€	735,000	€	-	31/12/2027	€	1,500,000	€	10,000,000
Damastown Industrial Estate	Provision to facilitate the ongoing development of Damastown Industrial Estate with a view to retaining and encouraging investment in the area.	€	-	€	95,000	€	-	31/12/2031	€	100,000	€	1,500,000

SICAP	Sicap is contrapayment scheme funded by the Dept. of Rural & Community Development. Fingal has an administration & oversight role, payment of all funds are made to the SICAP provider on a yearly basis.	€ -	€ 1,586,418	€ -	31/12/2022	€ 1,586,418	€ 1,586,418	
Balleally Landfill Restoration & Development	Specified Engineering Works, Capital Replacement and other Landfill Restoration Works	€ -	€ 499,935	€ -	31/12/2025	€ 15,857,133	€ 17,240,000	
Barnageeragh Historic Landfill	Remediation and regularisation of historic landfill	€ -	€ 1,083	€ -	31/12/2025	€ 175,453	€ 780,000	
Dunsink Landfill Restoration and Development	Specified Engineering Works and Capital Replacement	€ -	€ 323,721	€ -	31/12/2030	€ 12,283,703	€ 14,700,000	
Balgriffin Cemetery Extension Phase 1	Extension of Balgriffin Cemetery	€ -	€ 293,793	€ -	31/12/2025	€ 3,855,082	€ 5,500,000	
Emergency coastal protection works	Protection of County Coastline	€ -	€ 8,955	€ -	31/12/2025	€ 196,286	€ 600,000	
Kellystown Cemetery D15 (C/M)	Development of Kellystown Cemetery	€ -	€ 170,021	€ -	31/12/2025	€ 2,128,643	€ 3,500,000	
Nevitt Landfill	Remediation and regularisation of waste body within licensed lands	€ -	€ 39,298	€ -	31/12/2030	€ 10,529,281	€ 14,300,000	
Bremore	Development works at Bremore Castle	€ -	€ 45,125	€ -	31/12/2031	€ 110,624	€ 6,400,000	
Development works at Argillan Castle	Development works at Ardgillan Castle	€ -	€ 262,296	€ -	30/06/2023	€ 863,504	€ 6,132,000	
Development Works at Malahide Castle	Development Works at Malahide Castle	€ -	€ 2,186,888	€ -	31/12/2025	€ 2,434,314	€ 3,337,113	
Development Works at Newbridge House	Development Works at Newbridge House	€ -	€ 23,199	€ -	30/06/2023	€ 162,526	€ 2,700,000	
Skerries Red Barn	Skerries Red Barn	€ -	€ -	€ -	31/12/2023	€ 62,032	€ 900,000	
Swords Castle	Swords Castle Restoration Works	€ -	€ 52,120	€ -	31/12/2025	€ 652,000	€ 2,034,000	
Baldoyle Library improvement works (not including 'My Open Library')	Improved layout to create more efficient use of space and an open plan environment. Works will involve removal of a wall and the creation of access to the courtyard area.	€ -	€ 34,010	€ -	30/06/2024	€ 76,701	€ 1,141,700	
Improvement works to libraries - Balbriggan, Blanchardstown and Malahide	Works to include digital meeting spaces and hubs including the installation of new technology and furniture.	€ -	€ 454,723	€ -	30/09/2024	€ 1,487,514	€ 2,000,000	
Skerries Library Refurbishment	Restoration and extension of Skerries Library including improvement works to outside pavement area.	€ -	€ 991,778	€ -	30/03/2024	€ 1,954,944	€ 6,700,000	
Swords Civic and Cultural Centre	A new public realm, civic space and cultural centre encompassing a County Library and an Arts/performance venue.	€ -	€ 1,392,574	€ -	31/12/2026	€ 6,144,767	€ 40,019,000	
Tyrellstown Park	Improvement Works in Tyrellstown Park	€ -	€ 55,215	€ -	31/12/2025	€ 1,864,242	€ 2,000,000	
St Catherine's Park	Improvement Works in St. Catherine's Park	€ -	€ 405,553	€ -	31/12/2025	€ 2,544,810	€ 3,500,000	
Porterstown Park Recreational Hub	Major new Recreational Hub incorporating all weather pitches and a full sized all-weather running track	€ -	€ 1,568,616	€ -	30/06/2024	€ 1,913,703	€ 2,000,000	
Baleally Landfill - Development of Rogerstown Park	Baleally Landfill - Development of Rogerstown Park	€ -	€ 101,115	€ -	31/12/2025	€ 134,591	€ 3,000,000	
Ballymastone Recreational Hub & Corballis Nature Park	Major new Recreational Hub incorporating all weather pitches and a full sized all-weather running track	€ -	€ 4,292	€ -	30/06/2025	€ 84,490	€ 10,000,000	
Beechpark Gardens	Comprehensive restoration of historically significant gardens	€ -	€ 625,357	€ -	30/06/2023	€ 2,590,135	€ 2,700,000	
Bremore Castle and Regional Park	Regional Park Development	€ -	€ 827,878	€ -	31/12/2025	€ 1,588,953	€ 10,000,000	
Coastal Defence Works	Coastal Defence Works	€ -	€ 218,827	€ -	30/09/2025	€ 2,247,622	€ 16,000,000	
Lanesborough Park Meakstown	Major upgrade and redesign of public park.	€ -	€ 19,491	€ -	30/09/2025	€ 161,122	€ 1,500,000	
Racecourse Park Wetlands	Racecourse Park Wetlands	€ -	€ -	€ -	31/12/2025	€ 286,795	€ 2,450,000	
Rivervalley Park (All weather and recreational hub)	Major new Recreational Hub incorporating all weather pitches and a full sized all-weather running track	€ -	€ 2,253,184	€ -	30/03/2023	€ 2,531,420	€ 3,000,000	
Corporate Building improvements	Series of improvements Corporate Buildings	€ -	€ 1,571,337	€ -	31/12/2022	€ 1,571,337	€ 1,571,337	
Corporate System Improvements	Replacment telephony system and implementation of ccontact centre system	€ -	€ -	€ -	31/12/2023	€ 529,060	€ 900,000	
Workplace Spatial Strategy	Review and implement a workplace spatial strategy within FCC buildings.	€ -	€ 49,200	€ -	31/12/2027	€ 49,200	€ 12,525,000	
A01 Maintenance & Improvement of LA Housing Units	Maintenance & Improvement of LA Housing Units	€ 11,911,244	€ -	€ -	31/12/2022	€ 11,911,244	€ 11,911,244	
A02 Housing Assessment, Allocation and Transfer	Housing Assessment, Allocation and Transfer	€ 1,775,752	€ -	€ -	31/12/2022	€ 1,775,752	€ 1,775,752	
A03 Housing Rent and Tenant Purchase Administration	Housing Rent and Tenant Purchase Administration	€ 2,032,077	€ -	€ -	31/12/2022	€ 2,032,077	€ 2,032,077	
A04 Housing Community Development Support	Housing Community Development Support	€ 2,151,034	€ -	€ -	31/12/2022	€ 2,151,034	€ 2,151,034	

A05 Administration of Homeless Service	Administration of Homeless Service	€	3,420,196	€	-	€	-	31/12/2022	€	3,420,196	€	3,420,196
A06 Support to Housing Capital Prog.	Support to Housing Capital Prog.	€	9,288,524	€	-	€	-	31/12/2022	€	9,288,524	€	9,288,524
A07 RAS Programme	RAS Programme	€	46,255,333	€	-	€	-	31/12/2022	€	46,255,333	€	46,255,333
A08 Housing Loans	Housing Loans	€	4,882,569	€	-	€	-	31/12/2022	€	4,882,569	€	4,882,569
A09 Housing Grants	Housing Grants	€	3,327,419	€	-	€	-	31/12/2022	€	3,327,419	€	3,327,419
A11 Agency & Recoupable Services	Agency & Recoupable Services	€	2,007,623	€	-	€	-	31/12/2022	€	2,007,623	€	2,007,623
A12 Housing Assistance Programme	Housing Assistance Programme	€	633,334	€	-	€	-	31/12/2022	€	633,334	€	633,334
B03 Regional Road - Maintenance and Improvement	Regional Road - Maintenance and Improvement	€	8,324,194	€	-	€	-	31/12/2022	€	8,324,194	€	8,324,194
B04 Local Road - Maintenance and Improvement	Local Road - Maintenance and Improvement	€	12,846,945	€	-	€	-	31/12/2022	€	12,846,945	€	12,846,945
B05 Public Lighting	Public Lighting	€	4,892,155	€	-	€	-	31/12/2022	€	4,892,155	€	4,892,155
B06 Traffic Management Improvement	Traffic Management Improvement	€	3,315,318	€	-	€	-	31/12/2022	€	3,315,318	€	3,315,318
B08 Road Safety Promotion & Education	Road Safety Promotion & Education	€	2,834,905	€	-	€	-	31/12/2022	€	2,834,905	€	2,834,905
B09 Maintenance and Management of Car Parking	Maintenance and Management of Car Parking	€	835,284	€	-	€	-	31/12/2022	€	835,284	€	835,284
B10 Support to Roads Capital Programme	Support to Roads Capital Programme	€	1,829,809	€	-	€	-	31/12/2022	€	1,829,809	€	1,829,809
C01 Operation and Maintenance of Water Supply	Operation and Maintenance of Water Supply	€	12,473,587	€	-	€	-	31/12/2022	€	12,473,587	€	12,473,587
C02 Operation and Maintenance of Waste Water Treatment	Operation and Maintenance of Waste Water Treatment	€	5,976,933	€	-	€	-	31/12/2022	€	5,976,933	€	5,976,933
C04 Operation and Maintenance of Public Conveniences	Operation and Maintenance of Public Conveniences	€	711,262	€	-	€	-	31/12/2022	€	711,262	€	711,262
C06 Support to Water Capital Programme	Support to Water Capital Programme	€	586,001	€	-	€	-	31/12/2022	€	586,001	€	586,001
C08 Local Authority Water and Sanitary Services	Local Authority Water and Sanitary Services	€	1,148,533	€	-	€	-	31/12/2022	€	1,148,533	€	1,148,533
D01 Forward Planning	Forward Planning	€	2,796,063	€	-	€	-	31/12/2022	€	2,796,063	€	2,796,063
D02 Development Management	Development Management	€	8,723,897	€	-	€	-	31/12/2022	€	8,723,897	€	8,723,897
D03 Enforcement	Enforcement	€	826,862	€	-	€	-	31/12/2022	€	826,862	€	826,862
D04 Operation and Maintenance of Industrial and Commercial Facilities	Operation and Maintenance of Industrial and Commercial Facilities	€	707,342	€	-	€	-	31/12/2022	€	707,342	€	707,342
D05 Tourism Development and Promotion	Tourism Development and Promotion	€	1,406,793	€	-	€	-	31/12/2022	€	1,406,793	€	1,406,793
D06 Community and Enterprise Function	Community and Enterprise Function	€	2,237,417	€	-	€	-	31/12/2022	€	2,237,417	€	2,237,417
D08 Building Control	Building Control	€	1,991,165	€	-	€	-	31/12/2022	€	1,991,165	€	1,991,165
D09 Economic Development and Promotion	Economic Development and Promotion	€	6,907,204	€	-	€	-	31/12/2022	€	6,907,204	€	6,907,204
D10 Property Management	Property Management	€	1,492,369	€	-	€	-	31/12/2022	€	1,492,369	€	1,492,369
D11 Heritage and Conservation Services	Heritage and Conservation Services	€	1,031,229	€	-	€	-	31/12/2022	€	1,031,229	€	1,031,229
E01 Operation, Maintenance and Aftercare of Landfill	Operation, Maintenance and Aftercare of Landfill	€	3,540,245	€	-	€	-	31/12/2022	€	3,540,245	€	3,540,245
E02 Operation and Maintenance of Recovery & Recycling Facilities	Operation and Maintenance of Recovery & Recycling Facilities	€	3,755,445	€	-	€	-	31/12/2022	€	3,755,445	€	3,755,445
E03 Operation and Maintenance of Waste to Energy Facilities	Operation and Maintenance of Waste to Energy Facilities	€	854,418	€	-	€	-	31/12/2022	€	854,418	€	854,418
E05 Litter Management	Litter Management	€	1,367,145	€	-	€	-	31/12/2022	€	1,367,145	€	1,367,145
E06 Street Cleaning	Street Cleaning	€	8,326,898	€	-	€	-	31/12/2022	€	8,326,898	€	8,326,898
E07 Waste Regulations, Monitoring and Enforcement	Waste Regulations, Monitoring and Enforcement	€	1,111,840	€	-	€	-	31/12/2022	€	1,111,840	€	1,111,840
E09 Maintenance and upkeep of Burial Grounds	Maintenance and upkeep of Burial Grounds	€	2,324,099	€	-	€	-	31/12/2022	€	2,324,099	€	2,324,099
E10 Safety of Structures and Places	Safety of Structures and Places	€	1,093,897	€	-	€	-	31/12/2022	€	1,093,897	€	1,093,897
E11 Operation of Fire Service	Operation of Fire Service	€	23,417,625	€	-	€	-	31/12/2022	€	23,417,625	€	23,417,625
E13 Water Quality, Air and Noise Pollution	Water Quality, Air and Noise Pollution	€	2,176,118	€	-	€	-	31/12/2022	€	2,176,118	€	2,176,118
E15 Climate Change and Flooding	Climate Change and Flooding	€	1,222,462	€	-	€	-	31/12/2022	€	1,222,462	€	1,222,462
F01 Operation and Maintenance of Leisure Facilities	Operation and Maintenance of Leisure Facilities	€	519,272	€	-	€	-	31/12/2022	€	519,272	€	519,272
F02 Operation of Library and Archival Service	Operation of Library and Archival Service	€	17,029,370	€	-	€	-	31/12/2022	€	17,029,370	€	17,029,370
F03 Operation Maintenance and Improvement of Outdoor Leisure Areas	Operation Maintenance and Improvement of Outdoor Leisure Areas	€	23,497,120	€	-	€	-	31/12/2022	€	23,497,120	€	23,497,120
F04 Community Sport and Recreational Development	Community Sport and Recreational Development	€	8,357,742	€	-	€	-	31/12/2022	€	8,357,742	€	8,357,742
F05 Operation of Arts Programme	F05 Operation of Arts Programme	€	12,880,015	€	-	€	-	31/12/2022	€	12,880,015	€	12,880,015
G04 Veterinary Service	Veterinary Service	€	962,455	€	-	€	-	31/12/2022	€	962,455	€	962,455
H03 Administration of Rates	Administration of Rates	€	42,313,815	€	-	€	-	31/12/2022	€	42,313,815	€	42,313,815

H04 Franchise Costs	Franchise Costs	€ 511,828	€ -	€ -	31/12/2022	€ 511,828	€ 511,828	
H09 Local Representation / Civic Leadership	Local Representation / Civic Leadership	€ 2,705,730	€ -	€ -	31/12/2022	€ 2,705,730	€ 2,705,730	
H11 Agency & Recoupable Services	Agency & Recoupable Services	€ 706,273	€ -	€ -	31/12/2022	€ 706,273	€ 706,273	
Totals		€ 330,254,184	€ 107,015,795	€ -		€ 632,767,289	€ 1,189,139,937	

Appendix 2 Self- Assessment Checklists

Checklist 1 – To be completed in respect of general obligations not specific to individual projects/programmes.

	General Obligations not specific to individual projects/programmes.	Self-Assessed Compliance Rating: 1 - 3	Comment/Action Required
Q 1.1	Does the organisation ensure, on an ongoing basis, that appropriate people within the organisation and its agencies are aware of their requirements under the Public Spending Code (incl. through training)?	3	PSC information is available in a central repository for staff reference. New PSC Information / updates are circulated to all relevant staff by the PSC co-ordinator
Q 1.2	Has internal training on the Public Spending Code been provided to relevant staff?	3	Some training has been provided
Q 1.3	Has the Public Spending Code been adapted for the type of project/programme that your organisation is responsible for, i.e., have adapted sectoral guidelines been developed?	3	Local Government Sector guidance is in place and has been followed.
Q 1.4	Has the organisation in its role as Approving Authority satisfied itself that agencies that it funds comply with the Public Spending Code?	n/a	
Q 1.5	Have recommendations from previous QA reports (incl. spot checks) been disseminated, where appropriate, within the organisation and to agencies?	3	
Q 1.6	Have recommendations from previous QA reports been acted upon?	3	
Q 1.7	Has an annual Public Spending Code QA report been submitted to and certified by the Chief Executive Officer, submitted to NOAC and published on the Local Authority's website?	3	
Q 1.8	Was the required sample of projects/programmes subjected to in-depth checking as per step 4 of the QAP?	3	
Q 1.9	Is there a process in place to plan for ex post evaluations?	3	

	Ex-post evaluation is conducted after a certain period has passed since the completion of a target project with emphasis on the effectiveness and sustainability of the project.		
Q 1.10	How many formal evaluations were completed in the year under review? Have they been published in a timely manner?	n/a	
Q 1.11	Is there a process in place to follow up on the recommendations of previous evaluations?	3	
Q 1.12	How have the recommendations of reviews and ex post evaluations informed resource allocation decisions?	3	

Checklist 2 – To be completed in respect of capital projects/programmes & capital grant schemes that were under consideration in the past year.

	Capital Expenditure being Considered – Appraisal and Approval	Self-Assessed Compliance Rating: 1 - 3	Comment/Action Required
Q 2.1	Was a Strategic Assessment Report (SAR) completed for all capital projects and programmes over €10m?	3	
Q 2.2	Were performance indicators specified for each project/programme which will allow for a robust evaluation at a later date? Have steps been put in place to gather performance indicator data?	3	
Q 2.3	Was a Preliminary and Final Business Case, including appropriate financial and economic appraisal, completed for all capital projects and programmes?	3	
Q 2.4	Were the proposal objectives SMART and aligned with Government policy including National Planning Framework, Climate Mitigation Plan etc?	3	
Q 2.5	Was an appropriate appraisal method and parameters used in respect of capital projects or capital programmes/grant schemes?	3	
Q 2.6	Was a financial appraisal carried out on all proposals and was there appropriate consideration of affordability?	3	
Q 2.7	Was the appraisal process commenced at an early enough stage to inform decision making?	3	
Q 2.8	Were sufficient options analysed in the business case for each capital proposal?	3	
Q 2.9	Was the evidence base for the estimated cost set out in each business case? Was an appropriate methodology used to estimate the cost? Were appropriate budget contingencies put in place?	3	
Q 2.10	Was risk considered and a risk mitigation strategy commenced? Was appropriate consideration given to governance and deliverability?	3	
Q 2.11	Were the Strategic Assessment Report, Preliminary and Final Business Case submitted to DPER for technical review for projects estimated to cost over €100m?	3	
Q 2.12	Was a detailed project brief including design brief and procurement strategy prepared for all investment projects?	3	
Q 2.13	Were procurement rules (both National and EU) complied with?	3	

Q 2.14	Was the Capital Works Management Framework (CWMF) properly implemented?	3	
Q 2.15	Were State Aid rules checked for all support?	3	
Q 2.16	Was approval sought from the Approving Authority at all decision gates?	3	
Q 2.17	Was Value for Money assessed and confirmed at each decision gate by Sponsoring Agency and Approving Authority?	3	
Q 2.18	Was approval sought from Government through a Memorandum for Government at the appropriate decision gates for projects estimated to cost over €100m?	n/a	

Checklist 3 – To be completed in respect of new current expenditure under consideration in the past year.

	Current Expenditure being Considered – Appraisal and Approval	Self-Assessed Compliance Rating: 1 - 3	Comment/Action Required
Q 3.1	Were objectives clearly set out?	3	
Q 3.2	Are objectives measurable in quantitative terms?	3	
Q 3.3	Was a business case, incorporating financial and economic appraisal, prepared for new current expenditure proposals?	3	
Q 3.4	Was an appropriate appraisal method used?	3	
Q 3.5	Was an economic appraisal completed for all projects/programmes exceeding €20m or an annual spend of €5m over 4 years?	3	
Q 3.6	Did the business case include a section on piloting?	n/a	
Q 3.7	Were pilots undertaken for new current spending proposals involving total expenditure of at least €20m over the proposed duration of the programme and a minimum annual expenditure of €5m?	n/a	
Q 3.8	Have the methodology and data collection requirements for the pilot been agreed at the outset of the scheme?	n/a	
Q 3.9	Was the pilot formally evaluated and submitted for approval to the relevant Vote Section in DPER?	n/a	
Q 3.10	Has an assessment of likely demand for the new scheme/scheme extension been estimated based on empirical evidence?	3	
Q 3.11	Was the required approval granted?	3	
Q 3.12	Has a sunset clause been set?	n/a	

Q 3.13	If outsourcing was involved were both EU and National procurement rules complied with?	3	
Q 3.14	Were performance indicators specified for each new current expenditure proposal or expansion of existing current expenditure programme which will allow for a robust evaluation at a later date?	3	
Q 3.15	Have steps been put in place to gather performance indicator data?	3	

Checklist 4 – To be completed in respect of capital projects/programmes & capital grants schemes incurring expenditure in the year under review.

	Incurring Capital Expenditure	Self-Assessed Compliance Rating: 1 - 3	Comment/Action Required
Q 4.1	Was a contract signed and was it in line with the Approval given at each Decision Gate?	3	
Q 4.2	Did management boards/steering committees meet regularly as agreed?	3	
Q 4.3	Were programme co-ordinators appointed to co-ordinate implementation?	3	
Q 4.4	Were project managers, responsible for delivery, appointed and were the project managers at a suitably senior level for the scale of the project?	3	
Q 4.5	Were monitoring reports prepared regularly, showing implementation against plan, budget, timescales and quality?	3	
Q 4.6	Did projects/programmes/grant schemes keep within their financial budget and time schedule?	3	
Q 4.7	Did budgets have to be adjusted?	3	
Q 4.8	Were decisions on changes to budgets / time schedules made promptly?	3	
Q 4.9	Did circumstances ever warrant questioning the viability of the project/programme/grant scheme and the business case (exceeding budget, lack of progress, changes in the environment, new evidence, etc.)?	3	
Q 4.10	If circumstances did warrant questioning the viability of a project/programme/grant scheme was the project subjected to adequate examination?	n/a	
Q 4.11	If costs increased or there were other significant changes to the project was approval received from the Approving Authority?	3	

Q 4.12	Were any projects/programmes/grant schemes terminated because of deviations from the plan, the budget or because circumstances in the environment changed the need for the investment?	n/a	
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Checklist 5 – To be completed in respect of current expenditure programmes incurring expenditure in the year under review.

	Incurring Current Expenditure	Self-Assessed Compliance Rating: 1 -3	Comment/Action Required
Q 5.1	Are there clear objectives for all areas of current expenditure?	3	
Q 5.2	Are outputs well defined?	3	
Q 5.3	Are outputs quantified on a regular basis?	3	
Q 5.4	Is there a method for monitoring efficiency on an ongoing basis?	3	
Q 5.5	Are outcomes well defined?	3	
Q 5.6	Are outcomes quantified on a regular basis?	3	
Q 5.7	Are unit costings compiled for performance monitoring?	3	
Q 5.8	Are other data compiled to monitor performance?	3	
Q 5.9	Is there a method for monitoring effectiveness on an ongoing basis?	3	
Q 5.10	Has the organisation engaged in any other 'evaluation proofing' of programmes/projects?	3	

Checklist 6 – To be completed in respect of capital projects/programmes & capital grant schemes discontinued in the year under review.

	Capital Expenditure Recently Completed	Self-Assessed Compliance Rating: 1 - 3	Comment/Action Required
Q 6.1	How many Project Completion Reports were completed in the year under review?	n/a	
Q 6.2	Were lessons learned from Project Completion Reports incorporated into sectoral guidance and disseminated within the Sponsoring Agency and the Approving Authority?	3	
Q 6.3	How many Project Completion Reports were published in the year under review?	n/a	
Q 6.4	How many Ex-Post Evaluations were completed in the year under review?	n/a	
Q 6.5	How many Ex-Post Evaluations were published in the year under review?	n/a	
Q 6.6	Were lessons learned from Ex-Post Evaluation reports incorporated into sectoral guidance and disseminated within the Sponsoring Agency and the Approving Authority?	3	
Q 6.7	Were Project Completion Reports and Ex-Post Evaluations carried out by staffing resources independent of project implementation?	3	
Q 6.8	Were Project Completion Reports and Ex-Post Evaluation Reports for projects over €50m sent to DPER for dissemination?	3	

Checklist 7 – To be completed in respect of current expenditure programmes that reached the end of their planned timeframe during the year or were discontinued.

	Current Expenditure that (i) reached the end of its planned timeframe or (ii) was discontinued	Self-Assessed Compliance Rating: 1 - 3	Comment/Action Required
Q 7.1	Were reviews carried out of current expenditure programmes that matured during the year or were discontinued?	n/a	
Q 7.2	Did those reviews reach conclusions on whether the programmes were efficient?	n/a	
Q 7.3	Did those reviews reach conclusions on whether the programmes were effective?	n/a	
Q 7.4	Have the conclusions reached been taken into account in related areas of expenditure?	n/a	
Q 7.5	Were any programmes discontinued following a review of a current expenditure programme?	n/a	
Q 7.6	Were reviews carried out by staffing resources independent of project implementation?	n/a	
Q 7.7	Were changes made to the organisation's practices in light of lessons learned from reviews?	n/a	

Appendix 3 In-Depth Check Reports

Quality Assurance – In Depth Check

Section A: Introduction

This introductory section details the headline information on the programme or project in question.

Programme or Project Information	
Name	H1182 – Churchfields Phase 2B
Detail	Construction of 67 units at Churchfields Phase 2B consisting of 6 x 1 bed units, 17 x 2 bed units, 34 x 3 bed units, 10 x 4 bed units
Responsible Body	Fingal County Council – Housing Construction
Current Status	Expenditure Being Incurred
Start Date	21/11/21
End Date	Q3 2023
Overall Cost	€21.09m

Project Description

As part of Fingal’s Housing Strategy, in accordance with the target delivery set out in the Housing for All (Capital Programme) and actions identified in the Fingal County Council Housing Delivery Action Plan 2022 – 2026, the Council is required to utilise a number of delivery mechanisms to fulfil the strong demand for social housing. In this case, the construction of 67 units at Churchfields, Mulhuddart, Dublin 15. The 67 units are made up of the following configuration - of 6 x 1 bed units, 17 x 2 bed units, 34 x 3 bed units, 10 x 4 bed units.

Section B - Step 1: Logic Model Mapping

As part of this In-Depth Check, Internal Audit have completed a Programme Logic Model (PLM) for the H1182 Churchfields Phase 2B. A PLM is a standard evaluation tool and further information on their nature is available in the [Public Spending Code](#).

Objectives	Inputs	Activities	Outputs	Outcomes
67 dwellings to help meet the social housing need for the Dublin 15 area.	Funding from the Department of Housing, Local Government and Heritage.	Development and Construction of proposed 67 housing units. This will comprise of: 1 bed = 6 units 2 bed = 17 units 3 bed = 34 units 4 bed = 10 units	The site provided the opportunity to provide dwellings in accordance with the target delivery set out in the Housing for All (capital programme) and with the actions identified in the Fingal County Council Housing Delivery Action Plan 2022-2026. The site is zoned RS “to provide for residential development and protect and improve residential amenity”.	Housing provided for 67 families

Description of Programme Logic Model

Objectives: The objective of the Churchfields Phase 2B project is the provision of 67 new housing units consisting of 6 x 1 bed units, 17 x 2 bed units, 34 x 3 bed units, 10 x 4 bed units to help meet demands for housing in the Dublin 15 area.

The Capital Appraisal for the project confirms the site in which the scheme is being constructed is zoned for residential development.

Inputs: The input for the programme involves funding from the Department of Housing, Local Government and Heritage.

Activities: The key activities for the project are the development and construction of 67 housing units comprising of 6 x 1 bed units, 17 x 2 bed units, 34 x 3 bed units, 10 x 4 bed units.

Outputs: The site which is zoned as residential provided an opportunity to provide dwellings in accordance with the target delivery set out in the Housing for All (capital programme) and with the actions identified in the Fingal County Council Delivery Action Plan 2022-2026.

Outcomes: The envisaged outcome of the project is the provision of housing units to meet the housing need of 67 families.

Section B - Step 2: Summary Timeline of Project/Programme

The following section tracks the H1182 Churchfields Phase 2B inception to conclusion in terms of major project/programme milestones.



August 2019	RFT issued for civil/structural engineering consultancy
December 2019	Stage 1 Funding Approval
February 2020	Part 8 Planning Received
April 2020	Award of contract for civil/structural engineering consultancy
July 2020	RFT issued for ER-integrated design team service
August 2020	Award of contract for ER-integrated design team service
November 2020	RFT issued for design and construction
December 2020	Stage 2 Funding Approval
May 2021	Award of contract for design and construction
June 2021	Stage 4 Funding Approval
November 2021	Construction commenced
September 2023	Proposed completion date

Section B - Step 3: Analysis of Key Documents

The following section reviews the key documentation relating to appraisal, analysis and evaluation for the H1182 Churchfields PH2B project.

Project/Programme Key Documents	
Title	Details
Capital Appraisal	Business Case Submission
Capital Works Management Framework PR 01 Form (Stage 1)	Project Review Stage 1 – Initial Cost Estimate
Capital Works Management Framework PR 04 Form (Stage 2)	Project Review Stage 2 – All in cost details
Capital Works Management Framework PR 07 Form (Stage 4)	Project Review Stage 4 – Post Tender in cost detail
Stage 1 Approval Letter	DHLGH Project Sanction
Stage 2 Approval Letter	DHLGH Project Sanction
Stage 4 Approval Letter	DHLGH Final Project Sanction
CE Order HAF/1184/2020	Award of Contract following RFT for ER-integrated design team service
CE Order HAF/579/2020	Award of contract following RFT for civil and structural engineering consultancy services
CE Order HAF/742/2021	Award of contract following RFT for design and construction
CE Order HAF/30/2022	Appointment of Conciliator
CE Order HAF/44/2022	Appointment of 2 representatives to Project Board

Key Document 1: Capital Appraisal

Capital appraisal prepared in accordance with requirements and guidance seeking approval in principle from the Department of Housing, Local Government and Heritage for the provision of 67 dwellings at Churchfields Phase 2b, Mulhuddart, Dublin 15.

Key Document 2: Capital Works Management Framework PR 01 Form (Stage 1)

Project Review Stage 1 – Initial cost estimate in prescribed format submitted to the Department of Housing, Local Government and Heritage in respect of the project.

Key Document 3: Capital Works Management Framework PR 04 Form (Stage 2)

Project Review Stage 2 – All-in cost details in prescribed format submitted to the Department of Housing, Local Government and Heritage in respect of the project.

Key Document 4: Capital Works Management Framework PR 07 Form (Stage 4)

Project Review Stage 4 – Post tender all-in cost details submitted to the Department of Housing, Local Government and Heritage in respect of the project.

Key Document 5: Stage 1 Approval Letter

Correspondence received from the Department of Housing, Local Government and Heritage confirming Stage 1 approval of the project.

Key Document 6: Stage 2 Approval Letter

Correspondence received from the Department of Housing, Local Government and Heritage confirming Stage 2 approval of the project.

Key Document 7: Stage 4 Approval Letter

Correspondence received from the Department of Housing, Local Government and Heritage confirming Stage 4 approval of the project.

Key Document 8: Chief Executive Order HAF/1184/2020

This CE Order document notes approval of award of contract following tender for employers representative led integrated design team services for project.

Key Document 9: Chief Executive Order HAF/579/2020

This CE Order document notes approval of award of contract following tender for civil and structural engineering consultancy services.

Key Document 10: Chief Executive Order HAF/742/2021

This CE Order document notes approval of award of contract following tender for design and construction.

Key Document 11: Chief Executive Order HAF/30/2022

This CE Order document notes approval of appointment of Conciliator.

Key Document 12: Chief Executive Order HAF/44/2022

This CE Order document notes approval of two Representatives to Project Board.

Section B - Step 4: Data Audit

The following section details the data audit that was carried out for the H1182 Churchfields Phase 2B project. It evaluates whether appropriate data is available for the future evaluation of the project/programme.

Data Required	Use	Availability
Capital Appraisal	LA outline of the project to seek approval from DHLGH	Housing Department, Fingal County Council
CWMF PR Forms 01, 04 & 07	Forms submitted to the DHLGH detailing Stages 1, 2 & 4 - initial costs, all-in-costs and post tender all-in-costs of the project for continued sanctioning of project	Housing Department, Fingal County Council
Correspondence from DHLGH to the Housing Department, Fingal County Council	To confirm granting of approval for budget at Stage 1, Stage 2 & Stage 4 of project	Housing Department, Fingal County Council
Chief Executive Orders	To ensure compliance with procurement procedures	Housing Department, Fingal County Council

Data Availability and Proposed Next Steps

The Capital Appraisal sets out the project detail and initial all-in budget and is available alongside all other key documents outlined above.

Target time frame for completion is Quarter 3, 2023.

Section B - Step 5: Key Evaluation Questions

The following section looks at the key evaluation questions for H1182 Churchfields Phase 2B project based on the findings from the previous sections of this report.

Does the delivery of the project/programme comply with the standards set out in the Public Spending Code? (Appraisal Stage, Implementation Stage and Post-Implementation Stage)

Having reviewed the documentation provided by the Housing Department the necessary funding approval and tendering processes for the project were undertaken in compliance with the requirements set out by the Department of Housing, Local Government and Heritage and the Council's procurement procedures.

Is the necessary data and information available such that the project/programme can be subjected to a full evaluation at a later date?

The necessary documentation is available from the project files held in the Housing Department to allow for an evaluation of the project at a later date.

What improvements are recommended such that future processes and management are enhanced?

Based on evidence provided Internal Audit does not have any recommendations.

Section: In-Depth Check Summary

The following section presents a summary of the findings of this In-Depth Check on the H1182 Churchfields Phase 2B project.

Summary of In-Depth Check

PSC Status: Expenditure Being Incurred

Project Description: Churchfields Phase 2B social housing project.

Audit Objective: To provide an independent opinion on compliance with the Public Spending Code and to provide assurance that the decision to progress with the project was soundly based and well managed.

Findings: The project aims to provide dwellings in accordance with target delivery set out in the Housing for All (capital programme) and with the actions identified in the Fingal County Council Housing Delivery Action Plan 2022-2026. The necessary funding approval and tendering processes for the project were undertaken in compliance with the requirements set out by the Department of Housing, Local Government and Heritage and the Council procurement procedures.

Audit Opinion: Having reviewed the documentation in relation to the project, Internal Audit is of the opinion that there is Substantial Assurance that the project complies with the standards set out in the Public Spending Code.

Quality Assurance – In Depth Check

Section A: Introduction

This introductory section details the headline information on the programme or project in question.

Programme or Project Information	
Name	Harry Reynolds Road Pedestrian and Cyclist Route, PSI-005
Detail	Construction of a high-quality walking and cycling route linking residential, commercial and school campuses to include provision of new cycle and pedestrian facilities along the Harry Reynolds Road and Moylaragh, Balbriggan, Co Dublin
Responsible Body	Fingal County Council
Current Status	Expenditure Being Incurred
Start Date	February 2018
End Date	Q3 2024
Overall Cost	€14 million

Project Description

The Harry Reynolds Road Pedestrian and Cycle route is an objective of the Fingal Development Plan and the National Transport Authority's Greater Dublin Area Cycle Network Plan. It is included in the Fingal Capital Programme 2023-2029 with grant funding from the National Transport Authority. The project was granted Part 8 planning permission in 2020. It will provide a high-quality walking and cycling route linking residential, commercial and school campuses and includes the provision of new cycle and pedestrian facilities along Harry Reynolds Road, Hamilton Road and Moylaragh in Balbriggan. The estimate total scheme cost is some €14m and the scheme is scheduled to commence construction in 2023.

Section B - Step 1: Logic Model Mapping

As part of this In-Depth Check, Internal Audit have completed a Programme Logic Model (PLM) for the Harry Reynolds Rd Pedestrian & Cyclist Route. A PLM is a standard evaluation tool and further information on their nature is available in the [Public Spending Code](#).

Objectives	Inputs	Activities	Outputs	Outcomes
<ul style="list-style-type: none"> • Provide high quality cycle route along Harry Reynolds Rd, Balbriggan. • Aim to deliver a minimum Level of Service A in accordance with the National Cycle Manual • Facilitate future links to a coastal greenway via the Castlelands Link Rd and railway bridge and with other 	<ul style="list-style-type: none"> • Fingal County Council Staff inputs from: <ul style="list-style-type: none"> -Planning & Strategic Infrastructure Department -Finance Department -Operations Department -Economic, Enterprise, Tourism and Cultural 	<ul style="list-style-type: none"> • Civil engineering design and construction • Landscape and public realm design and construction • Public engagement and communication with local community • Procurement and management of contracted services. 	<ul style="list-style-type: none"> • The project will deliver 3km of high-quality walking and cycling infrastructure, upgraded utilities and public realm, road resurfacing, and junction upgrades. 	<ul style="list-style-type: none"> • Increase the number of people walking and cycling along the route and in the wider Balbriggan area • Increase in public safety • Reduce congestion. • Increase air quality • Reduce carbon emissions

<p>walking/cycling routes in Balbriggan</p> <ul style="list-style-type: none">• Provide an optimal balance of provision between the various competing transport modes along the route corridor.	<p>Development Department. -Corporate Department.</p>			<ul style="list-style-type: none">• Improve accessibility
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Description of Programme Logic Model

Objectives: Fingal County Council (FCC) propose to deliver a high-quality cycle route along the Harry Reynolds Road, Balbriggan, Co. Dublin. The proposed scheme will aim to deliver a minimum Level of Service A in accordance with the National Cycle Manual and will facilitate for future links to a coastal greenway via the Castlelands link road and railway bridge and with other walking and cycling routes in Balbriggan, feeding into the wider objectives of the Our Balbriggan strategy. It will provide an optimal balance of provision between the various competing transport modes along the route corridor.

Inputs: Fingal County Council staff inputs from:

- Planning & Strategic Infrastructure Department including engineering management, parks design and NTA liaison.
- Finance Dept including procurement
- Operations Dept including roads and parks management
- Economic, Enterprise, Tourism and Cultural Development including liaison with Our Balbriggan team
- Corporate including public and stakeholder communications and engagement

Activities: The project activities include:

- Civil engineering design and construction including road, cycle and footpath construction, utilities and drainage.
- Landscape and public realm design and construction.
- Public engagement and communications with the local community.
- Procurement and management of engineering and environmental design consultants, civil engineering contractors.

Outputs: The provision of 3km of high-quality walking and cycling infrastructure, upgraded utilities and public realm and road resurfacing and junction upgrades.

Outcomes: The overall objective of the project is to see increases in the number of people walking and cycling along this route and in the wider Balbriggan area. This includes increased public safety, reduced congestion, increased air quality, reductions in carbon emissions, improved

accessibility for people without access to private cars. Secondary outcomes include improved public realm, enhanced public lighting and underground services provision including drainage and utilities infrastructure.

Section B - Step 2: Summary Timeline of Project/Programme

The following section tracks the Harry Reynolds Road Pedestrian and Cyclist Route project from inception to conclusion in terms of major project/programme milestones

January 2018	RFT for Engineering Consultancy Service
February 2018	Award of contract for Consulting Engineers
June 2018	RFT for Topographical Survey Services
June 2018	Award of contract for Topographical Survey Services
June 2019	RFT for Underground Utilities Verification
July 2019	Award of contract for Underground Utilities Verification
November 2020	Part 8 – Planning Permission Approved
October 2021	RFT for Technical Consultancy Services
November 2021	Award of contract for Technical Consultancy Services
December 2021	RFT for Advance Works - Tree Removal / Planting
December 2021 removal/Planting	Award of contract for Advance Works – Tree
Jan-March 2022	Advanced works carried out
Aug-Sept 2022	Inspection of advanced works carried out
Dec 2022	Detailed design for project advanced and tender issued for contractor of works
April 2023	Award of contract for construction works

Section B - Step 3: Analysis of Key Documents

The following section reviews the key documentation relating to appraisal, analysis and evaluation for the Harry Reynolds Road Pedestrian and Cyclist Route.

Project/Programme Key Documents	
Title	Details
Chief Executive Orders	Award of Contracts for Engineering Consultancy Services, Underground Utilities Verification, Topographical Surveys and Advance Works
Project Brief	Report in relation to the proposed project design and drawings
Part 8 Planning Permission	Report confirming planning approval
Feasibility Study and Options Assessment Report	Appraisal of Route Options
NTA Gateway Approval	Report documenting phases of NTA gateway approval
Tender Documents	Confirmation of procurement process

Key Document 1: Chief Executive Orders

Various Chief Executive Orders authorising award of contracts for services including Engineering Consultancy Services, Underground Utilities Verification, Topographical Surveys and advance works such as tree planting and removal works.

Key Document 2: Project Brief

Detailed report of the Harry Reynolds Road Pedestrian and Cycle Route project including design and drawings.

Key Document 3: Part 8 Planning Permission

Confirmation of the granting of Part 8 Planning Permission.

Key Document 4: Feasibility Study and Options Assessment Report

A Feasibility Study and Options Assessment Report prepared by the Engineering Consultancy firm which includes appraisal of route options.

Key Document 5: NTA Gateway Approval

Report documenting phases of approval from the National Transport Authority.

Key Document 6: Tender Documents

Documents outlining the process of procurement for contracted services.

Section B - Step 4: Data Audit

The following section details the data audit that was carried out for the Harry Reynolds Road Pedestrian and Cyclist Route. It evaluates whether appropriate data is available for the future evaluation of the project/programme.

Data Required	Use	Availability
Project Description Report	Details of Project	Planning Department, FCC
Feasibility Study	Evaluating Project Plan	Planning Department, FCC
NTA Gateway Report	Confirms compliance with project approval guidelines and funding	Planning Department, FCC
CE Orders	Ensure Compliance with Procurement Process	Planning Department, FCC
Expenditure	Monitoring Expenditure	MS4 – Agresso

Data Availability and Proposed Next Steps

The project brief sets out the scope and detail of the project. There is regular review at key stages of the project as detailed in the NTA gateway approval document. The construction phase of the project is scheduled to commence in 2023.

Target time frame for completion is Quarter 3, 2024.

Section B - Step 5: Key Evaluation Questions

The following section looks at the key evaluation questions for the Harry Reynolds Road Pedestrian and Cyclist Route based on the findings from the previous sections of this report.

Does the delivery of the project/programme comply with the standards set out in the Public Spending Code? (Appraisal Stage, Implementation Stage and Post-Implementation Stage)

The Internal Audit Unit reviewed the documentation provided by the Planning and Strategic Infrastructure Department and found that the necessary funding approval and tendering processes for the project were undertaken in compliance with standards set out in the Public Spending Code.

Is the necessary data and information available such that the project/programme can be subjected to a full evaluation at a later date?

The necessary documentation is available from the Planning and Strategic Infrastructure Department's project files to allow for an evaluation of the project at a later date.

What improvements are recommended such that future processes and management are enhanced?

Based on evidence provided Internal Audit does not have any recommendations.

Section: In-Depth Check Summary

The following section presents a summary of the findings of this In-Depth Check on the Harry Reynolds Road Pedestrian and Cyclist Route.

Summary of In-Depth Check - PSC Status: Expenditure Being Incurred

Project Description: The provision of a high-quality walking and cycling route linking residential, commercial and school campuses along Harry Reynolds Road, Hamilton Road and Moylaragh in Balbriggan.

Audit Objective: To provide an independent opinion on compliance with the Public Spending Code and to provide assurance that the decision to progress with the project was soundly based and well managed.

Findings: The project provides the opportunity to increase the number of people walking and cycling along this route and in the wider Balbriggan area as set out in the Fingal Development Plan. The necessary funding approval and tendering processes for the project were undertaken in accordance with the parameters of the Public Spending Code.

Audit Opinion: Having reviewed the documentation in relation to the project, Internal Audit is of the opinion that there is Substantial Assurance that the project complies with the standards set out in the Public Spending Code.

Quality Assurance – In Depth Check

Section A: Introduction

This introductory section details the headline information on the programme or project in question.

Programme or Project Information	
Name	Coastal Public Toilets Refurbishment/Replacement
Detail	13 discreet projects - refurbishment/replacement of the 13 public toilets provided by FCC along the Fingal coastline from Howth in the south-east to Balbriggan in the north of the county
Responsible Body	Fingal County Council – Operations Department
Current Status	Expenditure Being Incurred
Start Date	01/07/2022
End Date	Q2 2027
Overall Cost	€2.5m

Project Description

Fingal County Council provides 13 public toilets along the Fingal coast which are associated with the designated bathing areas. Only one of these toilet facilities is wheelchair accessible. The plan is to refurbish/replace this network of toilets which were developed almost 50 years ago to provide wheelchair access and changing places facilities which are not currently available.

The Council procured, through the Single Party Framework mechanism, a design and build contractor. Following the tender process, a contract was awarded for the first toilet facility to be delivered in the programme at Rush South Beach. A request for tender for the remaining toilets on the plan will be completed and it is proposed that the toilets will be delivered on a priority basis with the next set identified at Malahide Muldowney, Howth, Portrane and Donabate.

Section B - Step 1: Logic Model Mapping

As part of this In-Depth Check, Internal Audit have completed a Programme Logic Model (PLM) for the Coastal Public Toilets Project. A PLM is a standard evaluation tool and further information on their nature is available in the [Public Spending Code](#).

Objectives	Inputs	Activities	Outputs	Outcomes
<ul style="list-style-type: none"> • Provide own-door wheelchair accessible toilets and changing places facilities. • Alignment with Corporate Plan Objectives. • Alignment with County Development Objective CIO5042. • Support provision of fully accessible toilet facilities in regional parks. • Protection of beaches. 	<ul style="list-style-type: none"> • Collaborate with Procurement Section on development of Single Party Framework. • Collaborate with Planning and Strategic Infrastructure Department on requirements for AA screening and Part VIII planning requirements. • Work with Design and Build contractors on the development and delivery of the new toilet facilities. 	<ul style="list-style-type: none"> • Development of a Single Party Framework for design and build contractor. • Screening for appropriate assessment. • Planning permission in accordance with Part VIII planning requirements. • Civil works on/off site development of toilet facilities. 	<ul style="list-style-type: none"> • Delivery of new toilet facilities with own door disability access at each of the 13 coastal locations across the county. 	<ul style="list-style-type: none"> • Disabled access provided at toilets. • Changing places facilities provided at all coastal toilet locations. • Improve the offering to visitors to the key tourist destinations across the county.

Description of Programme Logic Model

Objectives: To provide own-door wheelchair accessible toilets with the additional provision of a changing places facility and improvement of public toilet facilities at key coastal tourist destinations across the county.

This project will align with the Corporate Plan Objective to *'ensure our coast, beaches and waterways are managed in a sustainable manner'*. The project is also in alignment with the following County Development Objectives

CIOSO42 – *Accessible Toilet and Changing Places Facilities- Support the Provision of fully accessible toilet facilities for all ages and abilities including changing places facilities in regional parks.*

GINHO81 – *Protection of beaches – protect beaches, and bathing areas as valuable local amenities and as a tourism resource and support the maintenance, protection and improvement of access to them.*

Inputs: The input for the programme involves collaboration with the Procurement Section on development of a Single Party Framework. The Operations Department also collaborate with the Planning and Strategic Infrastructure Department on requirements for AA screening and Part VIII planning requirements.

Inputs also include working with the Design and Build preferred operator on the development and delivery of the new toilet facilities.

Activities: The key activities for the project are the development of a Single Party Framework for design and build contractor and screening for appropriate assessment. The Operations Department carried out the process of seeking planning permission in accordance with Part VIII of the Planning and Development Regulations 2001 – 2021. Activities also included civil works on site and off site in the development of toilet facilities.

Outputs: Delivery of new toilet facilities with own-door disabled access at each of the 13 coastal locations across the county.

Outcomes: The envisaged outcome is disabled access to public toilet facilities and changing places facilities at the coastal toilet locations, improving the offering to visitors to key tourist destinations across the county.

Section B - Step 2: Summary Timeline of Project/Programme

The following section tracks the Coastal Public Toilets Refurbishment/Replacement project inception to conclusion in terms of major project/programme milestones.



June 2021	E-tenders contract notice published for design & construction
September 2021	Approved applicants invited to tender
December 2021	Award of contract for Quantity Surveying services
August 2022	Single Supplier Framework Agreement entered in to for design & construction of public convenience at South Beach Rush
April 2023	RFT for design & construction of public conveniences at Malahide Muldowney & Howth
May 2023	RFT for design & construction of public conveniences at Portrane & Donabate.
June 2023	Part VIII planning process to commence on Rush South public toilet.

Section B - Step 3: Analysis of Key Documents

The following section reviews the key documentation relating to appraisal, analysis and evaluation for the Coastal Public Toilets Refurbishment/Replacement project.

Project/Programme Key Documents	
CE Order OPSW/502/21	Appointment of Quantity Surveyor services
CE Order OPSW/319/21	Approval that a tender list be established & invitation to tender documents issues to the four applicants
CE Order OPSW/404/22	Appointment of design and construction contractors for public convenience facility at South Beach Rush

Key Document 1: CE Order OPSW/502/21

This CE Order document notes approval of award of contract for Quantity Surveyor services.

Key Document 2: CE Order OPSW/319/21

This CE Order document notes approval of the establishment of a tender list and invitation to tender documents.

Key Document 3: CE Order OPSW/404/22

This CE Order document notes approval of award of contract for design and construction of the initial public convenience facility at South Beach Rush.

Section B - Step 4: Data Audit

The following section details the data audit that was carried out for the Coastal Public Toilets Refurbishment/Replacement project. It evaluates whether appropriate data is available for the future evaluation of the project/programme.

Data Required	Use	Availability
Evidence that the tendering processes were undertaken in accordance with procurement guidelines	To confirm that the necessary tendering processes were undertaken in accordance with procurement guidelines	Available in the Operations Department and provided to Internal Audit in the course of this review
Chief Executive Orders	To confirm necessary expenditure approvals are in place	Available in the Operations Department and provided to Internal Audit in the course of this review
Expenditure report run in Agresso under the capital code	To facilitate examination of expenditure to date and review the procurement processes for compliance with guidelines.	Available on the Internal Audit in-depth check file and MS4 accounts system

Data Availability and Proposed Next Steps

Data in relation to the Coastal Public Toilets Refurbishment/Replacement project is available from the Operations Department and made available to the Internal Audit Unit.

The project which entails 13 discreet projects to improve the 13 public toilet facilities along the Fingal coast is due to be completed Q2, 2027.

Section B - Step 5: Key Evaluation Questions

The following section looks at the key evaluation questions for the Coastal Public Toilets Refurbishment/Replacement project based on the findings from the previous sections of this report.

Does the delivery of the project/programme comply with the standards set out in the Public Spending Code? (Appraisal Stage, Implementation Stage and Post-Implementation Stage)

Having reviewed the documentation in relation to the expenditure incurred under this project to date, Internal Audit is of the opinion that the project complies with the standards set out in the Public Spending Code.

Is the necessary data and information available such that the project/programme can be subjected to a full evaluation at a later date?

The necessary documentation is available from the project files held in the Operations Department to allow for an evaluation of the project at a later date.

What improvements are recommended such that future processes and management are enhanced?

Based on evidence provided Internal Audit does not have any recommendations.

Section: In-Depth Check Summary

The following section presents a summary of the findings of this In-Depth Check on the Coastal Public Toilets Refurbishment/Replacement project.

Summary of In-Depth Check

PSC Status: Expenditure Being Incurred

Project Description: 13 discreet projects to refurbish/replace and provide wheelchair access and changing places facilities which are currently not available at the 13 coastal public toilet facilities in Fingal.

Audit Objective: To provide an independent opinion on compliance with the Public Spending Code and to provide assurance that the decision to progress with the project was soundly based and well managed.

Findings: This project to refurbish/replace Fingal's coastal public toilets is an important step to support the provision of fully accessible toilet facilities for all ages and abilities including changing places facilities.

Audit Opinion: Having reviewed the documentation in relation to the project, Internal Audit is of the opinion that there is Substantial Assurance that the project complies with the standards set out in the Public Spending Code.

Quality Assurance – In Depth Check

Section A: Introduction

This introductory section details the headline information on the programme or project in question.

Programme or Project Information	
Name	Dunsink Landfill Restoration and Development
Detail	Management and maintenance of Dunsink Historical Landfill and phased conversion of historical landfill site to a public amenity.
Responsible Body	Fingal County Council – Environment Department
Current Status	Expenditure Being Incurred
Start Date	January 1997
End Date	January 2030
Overall Cost	€14.7m

Project Description

Management and Maintenance of Dunsink Historic Landfill including the progressive restoration and specified engineering works to allow for the future provision of a Public Amenity at the site.

This project includes the installation of gas and leachate management systems, capping and grading of landfill. Project considered complete after existing site has been restored to a grassland habitat underlain by required gas and leachate management systems.

Section B - Step 1: Logic Model Mapping

As part of this In-Depth Check, Internal Audit have completed a Programme Logic Model (PLM) for the Dunsink Landfill Restoration and Development project. A PLM is a standard evaluation tool and further information on their nature is available in the [Public Spending Code](#).

Objectives	Inputs	Activities	Outputs	Outcomes
<p>EPA Licence Compliance Implementation of the 2005 Dunsink Landfill Licence and Restoration and Aftercare plan. Continuous depolluting of existing site.</p>	<p>Installation of Site Security. Installation of Gas Management System. Installation of Leachate Management System. Construction of site surface water drainage system and drainage network. Realignment of Scribblestown Stream. Site grading and landscape works. Construction of leachate lagoon and associated connections to public sewer. Installation of site telemetry and automation of on-site controls.</p>	<p>On-going operation and management of site. EPA Licence compliance.</p>	<p>Site secured. Safe management and control of gas emissions. Safe management and control of leachate. Site grading works. Automation of relevant site management controls within the site.</p>	<p>Site access and egress made safe enabling works on site to be carried out in a safe manner. Gas and Leachate management systems installed to collect and treat waste streams which will enable the site conversion to a public amenity at a future point. Gas and Leachate emissions to be reduced to insignificant levels which can be eventually managed passively. Automation of existing monitoring and management systems enabling the management of site</p>

Objectives	Inputs	Activities	Outputs	Outcomes
				from a designated control room. Site capped and graded with a view to site handover for design and implementation of final after-use plan.

Description of Programme Logic Model

Objectives: The objectives of the project include:

EPA Licence Compliance

Implementation of the 2005 Dunsink Landfill Licence and Restoration and Aftercare Plan including amendments to same

Continuous depolluting of existing site

Inputs: The project inputs include:

Installation of Site Security

Installation of Gas Management System

Installation of Leachate Management System

Construction of site surface water drainage system

Construction of a surface water drainage network

Realignment of the Scribblestown Stream

Site grading and landscaping works

Construction of leachate lagoon and associated connections to public sewer

Installation of site telemetry and automation of on-site controls

Activities:

On-going operation and management of the Dunsink landfill site.

EPA Licence Compliance including the monitoring and management of existing boreholes and waste emissions generated on site.

Outputs:

Site secured and made safe from the public in the interests of Health & Safety

Safe management and control of gas emissions produced from the waste body

Safe management and control of leachate produced by the waste body

Site grading works enabling safe access and egress to relevant locations on site

Automation of relevant site management controls within the site enabling site to be monitored and managed from a designated location on site or indeed off site.

Outcomes: Site access and egress made safe enabling works on site to be carried out on site in a safe manner and ensuring public cannot enter works site.

Installation of gas and leachate management systems to collect and treat both waste streams which once completed enabling the site to be converted into its final after use (public park).

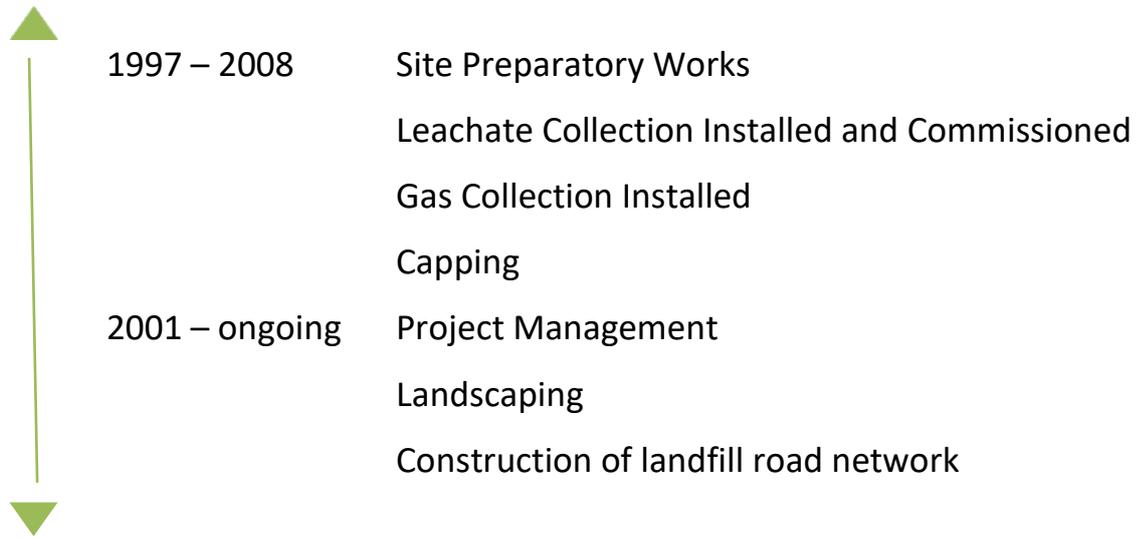
Gas and leachate emissions to be reduced to insignificant levels which can be eventually managed passively.

Automation of existing monitoring and management systems enabling the management of the site from a designated control room.

Site capped and graded with the view to handing the over site to the relevant persons who can then design and implement a final after use plan.

Section B - Step 2: Summary Timeline of Project/Programme

The following section tracks the Dunsink Landfill Restoration and Development project from inception to conclusion in terms of major project/programme milestones.



Section B - Step 3: Analysis of Key Documents

The following section reviews the key documentation relating to appraisal, analysis and evaluation for the Dunsink Landfill Restoration and Development Project.

Project/Programme Key Documents	
Title	Details
Dunsink EPA Licence WL0127-01	https://epawebapp.epa.ie/terminalfour/waste/waste-view-filter.jsp?regno=W0127-01&filter=c&docfilter=go
Discussion Document toward the Final Proposal for remediation works	Optioneering document considering optimum restoration options for the landfill site
Dunsink Landfill Waste Licence Restoration and Aftercare Plan 2005	Dunsink Landfill Waste Licence Restoration and Aftercare Plan 2005

Key Document 1: Dunsink EPA Licence WL0127-01

Environment Protection Agency Licence issued to Fingal County Council in relation to Dunsink landfill.

Key Document 2: Discussion Document toward the Final Proposal for remediation works

This document outlines the required works necessary for the remediation of Dunsink landfill.

Key Document 3: Dunsink Landfill Waste Licence Restoration and Aftercare Plan 2005

This is a working document which sets out a framework for successful restoration of Dunsink Landfill to a state which will integrate with the surrounding landscape.

Section B - Step 4: Data Audit

The following section details the data audit that was carried out for the Dunsink Landfill Restoration and Development Project. It evaluates whether appropriate data is available for the future evaluation of the project/programme.

Data Required	Use	Availability
EPA Licence	To ensure compliance with EPA Regulations	Environment Department, Fingal County Council
Proposal for remediation works	To confirm consideration of optimal restoration options for the landfill site	Environment Department, Fingal County Council
Financial Reports	To monitor expenditure and procurement processes	Environment Department and Agresso

Data Availability and Proposed Next Steps

Dunsink landfill is now in its aftercare phase. This requires environmental monitoring and management to include compliance with the Environmental Protection Agency. The Dunsink EPA Licence issued to Fingal County Council sets out the waste management compliance.

The historical landfill site is being considered for optimal restoration options which is outlined in the proposal for remediation works.

The target timeframe for completion of Dunsink Landfill restoration is January 2030.

Section B - Step 5: Key Evaluation Questions

The following section looks at the key evaluation questions for Dunsink Landfill and Restoration and Development project based on the findings from the previous sections of this report.

Does the delivery of the project/programme comply with the standards set out in the Public Spending Code? (Appraisal Stage, Implementation Stage and Post-Implementation Stage)

Having reviewed the documentation provided by the Environment Department the necessary funding approval and tendering processes for the project were undertaken in compliance with the requirements set out by Council's procurement procedures.

Is the necessary data and information available such that the project/programme can be subjected to a full evaluation at a later date?

The necessary documentation is available from the project files held in the Environment Department to allow for an evaluation of the project at a later date.

What improvements are recommended such that future processes and management are enhanced?

Based on evidence provided Internal Audit does not have any recommendations.

Section: In-Depth Check Summary

The following section presents a summary of the findings of this In-Depth Check on the Dunsink Landfill Restoration and Development Project.

Summary of In-Depth Check

PSC Status: Expenditure Being Incurred

Project Description: Management and Maintenance of Dunsink Historic Landfill including the progressive restoration and specified engineering works to allow for the future provision of a Public Amenity at the site.

Audit Objective: To provide an independent opinion on compliance with the Public Spending Code and to provide assurance that the decision to progress with the project was soundly based and well managed.

Findings: Based on information provided during the course of the in-depth check, the decision to progress the project was merited. The works are being carried out under a waste licence issued by the EPA and are subject to ongoing monitoring.

Expenditure is subject to a system of internal controls which exist throughout the organisation and appears to be in compliance with procurement policies and procedures.

Audit Opinion: Having reviewed the documentation in relation to the project, Internal Audit is of the opinion that there is Satisfactory Assurance that the project complies with the standards set out in the Public Spending Code.

Quality Assurance – In Depth Check

Section A: Introduction

This introductory section details the headline information on the programme or project in question.

Programme or Project Information	
Name	Community Sports and Recreational Development (F04)
Detail	Revenue budget 2022 for Fingal County Council Community Sports and Recreational Development
Responsible Body	Fingal County Council, Community Sports and Recreational Development
Current Status	Current Expenditure – Revenue budget.
Start Date	01/01/2022
End Date	31/12/2022
Overall Cost	€8.4m

Project Description

The Community Development and Sports Division works in partnership with voluntary community groups, agencies and service providers to strengthen and empower communities which improves the quality of life for the citizens of Fingal. These sustainable partnerships provide support to communities through the delivery of community, recreation and sports facilities, education programmes, grant funding schemes, support services and advice to develop strong, self-reliant and sustainable vibrant communities.

Projects include:

Active Cities

Active Cities project emphasises the promotion of active travel to encourage more people to walk, run and cycle outside of organised sport and encourage this physical activity to be part of their daily life. One such programme is the Cycle Right programme, which aims to teach kids of all abilities how to cycle a bicycle.

Age Friendly County

Age Friendly Programmes work to create the kinds of communities in which older people live autonomous, independent and valued lives. To date, the local government led Age Friendly Programmes across Ireland have implemented real change in imaginative and cost-effective ways. Access to outdoor spaces and buildings is fundamental to the vision. The programme has a strong focus on creating walkable, attractive and accessible communities and age-

friendly spaces. By introducing actions to address participation and inequality it is intended that people of all ages will be supported to enjoy healthier, more active and connected lives.

Public Participation Networks

A Public Participation Network (PPN) is a network that allows local authorities to connect with community groups around the country. The PPN is the 'go to' for all local authorities who wish to benefit from community and voluntary expertise in their area. Fingal PPN membership now comprises of over 600 community groups/organisations. Members have benefitted from the capacity building of 5 Linkage Groups, have nominated approximately 40 Representatives across the Secretariat, SPCs and JPC and were involved in driving Fingal Inclusion Week for the third year running. Fingal PPN undertook a review of their practices to align with the Department of Rural and Community Development's PPN Handbook and have extended their Strategic Plan until the end of 2022. The Community & Development department support the PPN by providing admin support and best practice guidance.

Community Grant Expenses

The function of Community development is wide and includes the delivery of a range of community training programmes such as 'Pathways to Participation' and 'First Steps' in community facilities across Fingal. The Pathways to Participation training programmes cover topics such as committee skills, community development training and active citizenship. The First Steps Programme encourages community engagement in predevelopment activities, such as beginners and improver English classes, Fáilte Isteach, health and nutrition. Community Development hubs have been established to deliver a range of targeted community development initiatives that aim to increase community engagement / participation.

Section B - Step 1: Logic Model Mapping

As part of this In-Depth Check, Internal Audit have completed a Programme Logic Model (PLM) for Community Sports & Recreational Development. A PLM is a standard evaluation tool and further information on their nature is available in the [Public Spending Code](#).

Objectives	Inputs	Activities	Outputs	Outcomes
Active Cities – to create the opportunity for citizens to lead healthier lifestyles in the context of sport & physical activity in their city.	Funded by Sport Ireland through the Dormant Accounts Fund.	A range of programmes and activities to provide opportunity and promotion for Active Cities.	A range of programmes and activities were provided to promote the Active Cities Scheme.	Programme outcomes are realised over four key pillars, Active Systems, Active Environments, Active Societies, Active People.
Age Friendly County - to enhance the quality of life of older people in Fingal	Older Peoples Councils. Age Friendly Alliance. Age Friendly Interdepartmental Team. Community Department. Age Friendly Ireland. Groups representing people who may be socially excluded.	Providing walkable streets, housing & transportation options, access to key services and opportunities to participate in community activities.	A range of events took place in 2022 as a result of the activities carried out in support of the Age Friendly Programme.	Outcomes include Commitment to Action, Future Proofing our Infrastructure and Key Services, Collaboration, Inclusion and Innovation.
PPN - to give citizens a greater say in government decisions affecting their communities.	Voluntary groups. Local Organisations. PPN Resource Worker, PPN Support Worker, Community Development Admin Support. Funding from Department of Rural & Community Development.	Ongoing support to the 667 member groups and facilitation of induction and PPN workshops.	Administrative support was provided to facilitate inductions and workshops.	Outcomes include the provision of access to information, advertisement opportunities, access to capacity building & training events, providing an opportunity to comment or

Objectives	Inputs	Activities	Outputs	Outcomes
	Revenue Budget Funding from FCC.			have input on decisions and proposals withing the county, networking opportunities.
<p>Community Grant Expenses – The Community Development Office (CDO) works to develop strong, engaged, integrated communities across Fingal.</p>	<p>Community Development Officers. Community Groups. Elected Members. Community Facilities</p>	<p>Operation and day to day running of the Community Development Section.</p>	<p>Support provided to community groups by the Community Development Office.</p>	<p>The Community Development Office works to develop strong communities through processes and innovative approaches such as training, mentoring, facilitating, funding & information.</p>

Description of Programme Logic Model

Objectives: Project/Programme Objectives:

Active Cities

The vision of Active Cities is to engage, maintain and increase the numbers of citizens, regardless of age and ability, participating in sport and physical activity in their city. The mission of Active Cities is to create the opportunity for citizens to lead healthier lifestyles in the context of sport & physical activity.

Age Friendly County

Age-Friendly Programmes work to provide walkable streets, housing and transportation options, access to key services and opportunities for older people to participate in community activities. By doing so, these communities are better equipped to become great places, and even lifelong homes, for people of all ages.

Public Participation Networks

Community groups register to join the PPN in their local authority area. PPNs give citizens a greater say in local government decisions which affect their own communities. Democracy is made stronger, by allowing diverse views and interests to be considered as part of the decision-making process of local government. The Community & Sports provides administrative support to the PPN.

Community Grant Expenses

The focus of the Community Development Office (CDO) is to develop strong, engaged, integrated communities across Fingal where people are proud to live and where they can have access to a range of social, cultural and development opportunities and where they can input into the local decision-making processes. The work of the CDO is delivered under five pillars, Inter-agency Support, Community Development Support, Strategic Support, Facilities Support and Funding Support. The key priorities are promoting equality and inclusion, supporting and encouraging participation, working in collaboration with a wide range of groups and 64 organisations and ensuring the delivery of national and local strategies that support civic engagement and social inclusion.

Inputs:

Active Cities

The Active Cities project is funded by Sport Ireland through the Dormant Accounts Fund (DAF). An Active City will strive to create social norms about the benefits of sport and physical activity, create programmes and opportunities for its citizens regardless of ability or age, work in partnership to increase physical activity & decrease inactivity, and create/maintain environments where sport & physical activity can happen, working toward healthier lifestyles of their citizens. The Active Cities concept is built on the principles of the Global Action Plan for Physical Activity (GAPPA) developed by the WHO in 2018.

Age Friendly County

OPC - Older Peoples Councils - established in every local authority area of Ireland under the local Age Friendly Programme. They are a method to bring the voice of older people into local government to inform private and public service provision. Fingal has 16 members representing the older adult groups across the county.

AFA – Age Friendly Alliance - multi agency groups that plan, implement oversee progress in each county.

AFT – Age Friendly Interdepartmental Team - made up of Senior Representatives from departments of the Council to align the Age Friendly activities, events, service provision across the county.

Community Department - Age Friendly Programme Manager (50%) (VII) , Community Officer 50%, Clerical Officer (50%).

Age Friendly Ireland – the organisation responsible for the national Age Friendly Programme, affiliated to the World Health Organization’s [WHO] Global Network of Age Friendly Cities and Communities. The programme involves a multiagency, multi-sectoral approach to age-related planning and service provision. Age Friendly Ireland supports cities and counties to be more inclusive of older people by addressing their expressed concerns and interests under the eight pillars of the World Health Organization’s global programme.

Public Participation Networks (PPN)

voluntary groups working in our communities, like sports clubs, cultural societies, Meals on Wheels or Tidy Town.

Local organisations formed to protect the environment, like An Taise or Bird Watch Ireland
Groups representing people who are socially excluded and whose voices are not heard in our society, such as people with disabilities, migrants or Travellers

PPN Resource Worker/PPN support worker/Community Development Admin Support

Funding from the Department of Rural and Community Development

Revenue budget funding from Fingal County Council

Community Grant Expenses

Community Development Officers

Community Groups

Elected Members

Community Facilities

Activities:

Active Cities

The range of programmes and activities include:

Cycling without Age

Exwell Programme

Marathon Kids
Parkfit
Homefit Chair Classes
Tennis Development
Open Water Swim
Women in Sport
Contribution to the Active Cities Co-ordinator
Contribution to the National Walking Conference.

Age Friendly County

Activities undertaken for the Age friendly programme in 2022 included the following events:

OPC Conference
Give it a go date
+65 Information sessions
Mayors Afternoon tea for OPC
Tastes like Nostalgia recipe memory book.

PPN

During 2022, 62 new members groups registered on the PPN network bringing the total membership to 667. Throughout the year the Community Development Office provided ongoing support to the PPN by facilitating several Induction and PPN workshops and through the distribution of monthly newsletters to inform and engage members. In May the Community Development Office supported Fingal PPN in hosting the first in person Plenary since 2019. Over 75 PPN members attended this meeting where four new Secretariat members were elected.

Community Grant Expenses

The activities include the operation and day to day running of the Community Development Section including:

Amenity Grants to community groups
Legal fees for licensing agreements for community facilities
Printing/Materials/advertising of Community supported Events/Activities.
Voluntary Contributions to community groups
Canteen & Miscellaneous expenses.

Outputs:

Active Cities

The Community Sports and Recreational Development section provided a range of programmes and activities throughout the year to promote the Active Cities Scheme.

Age Friendly County

The Community Sports and Recreational Development section delivered a range of events in 2022 in support of the Age Friendly Programme.

Public Participation Network

Administrative support was provided to facilitate inductions and workshops that took place throughout the year.

Community Grant Expenses

The Community Development Office carried out the day to day running of the section and provided a range of supports to community groups.

Outcomes: A summary of the outcomes of the project is listed below.

Active Cities

The Active Cities programme outcomes are split over the 4 key pillars

Active Systems - To increase multisectoral collaboration to enhance opportunities for participation and to provide greater access and use of physical activity data.

Active Environments - To Strengthen Policy & design guidelines so new and existing infrastructure is physical activity friendly and to improve access to spaces and facilities for all.

Active Societies - To improve more targeted local campaigns for more accessible local events for all.

Active People - To improve opportunities for physical activities in local communities and to increase choice for people of all ages & abilities.

Age Friendly County

Commitment to Action - Active, engaged, practical, pragmatic implementation of local Age Friendly Ireland Strategies which are firmly based on the expressed views and priorities of older people and which enhance their quality of life and participation in Irish life.

Future Proofing our Infrastructure and Key Services - Age Friendly Ireland programmes make economic as well as social sense and foster the creation of more liveable, sustainable, resource effective and enabling environments. By future-proofing our cities, counties, towns and villages we will help to ensure that our policies, strategies, infrastructure and key services do not become outdated or outmoded in the near future and that they are friendly and accessible on many different levels, to all ages and groups, whether in an urban or rural setting.

Collaboration - Fulfilment of the Age Friendly vision through combining a bottom-up participatory approach at local and community level with top-down political and agency-led commitment and resources.

Inclusion - Informed by the views and opinions of the diversity of older people and enabling the direct and active involvement of older people in local-level decision-making in a solution focussed way thus ensuring that the complex challenges older people face as they age, at varying degrees of ability, is reflected in what we prioritise and deliver on.

Innovation - Commitment to employing new thinking, methods and approaches in response to the challenges and opportunities identified by older people.

Public Participation Networks

Access to relevant information on funding and grants coming through the LA.

The opportunity to advertise their activities via the PPN newsletter, website, emails etc.

Access to capacity building and training events which will support them in their work.

Access to information on decisions and proposals being made in their county / city and the ability to comment on and input to them, along with other PPN member organisations.

An opportunity to network with and learn from other organisations in the county / city who may be involved in similar types of projects.

The opportunity to become part of a Linkage Group for a Board or Committee of interest and be able to have their views heard and contribute to local policy.

The opportunity to nominate members to sit on a Board or Committee on behalf of PPN.

Community Grant Expenses

Developing strong communities is at the core of Fingal County Council's Community Development Office. People living in strong communities are proud to live there, have opportunities to develop personally, socially and feel part of decisions that affect their area. The Community Development Office working within the Community, Culture and Sports Division is made up of a team of Community Development Practitioners, all working to develop strong communities through processes and innovative approaches such as training, mentoring, facilitation, funding and information. A significant part of our role is to support local people, community and voluntary groups working within their area to deliver projects and initiatives that benefit the entire community. Partnerships with local statutory agencies are also central to the development of county wide services and support projects.

Section B - Step 2: Summary Timeline of Project/Programme

The following section tracks the operation of Community Sports and Recreational Development 2022 from inception to conclusion in terms of major project/programme milestones.



Section B - Step 3: Analysis of Key Documents

The following section reviews the key documentation relating to appraisal, analysis and evaluation for the Operation of the Fingal Community Sports and Recreation Development project.

Project/Programme Key Documents	
Title	Details
Corporate Plan 2019-2024	https://www.fingal.ie/sites/default/files/2020-01/updated-corporate-plan-2019-2024_0.pdf
Annual Budget 2023	https://www.fingal.ie/sites/default/files/2023-03/Adopted%20Budget%202023.pdf
Development Plan 2023-2029	https://www.fingal.ie/development-plan-2023-2029
Capital Programme 2023-2025	https://www.fingal.ie/sites/default/files/2022-10/Capital%20Programme%202023-2025.pdf
Annual Service Delivery Plan 2023	https://www.fingal.ie/council/service/annual-service-plan
A Framework for Major Emergency Management	https://www.gov.ie/en/collection/ca182-a-framework-for-major-emergency-management/
Fingal Events Management Guide	https://www.fingal.ie/sites/default/files/2019-10/sag_001_-_event_management_guide_web_format.pdf
Best Practice Guidelines for Fingal Community Facilities	Yet to be launched
A Guide for Inclusive Community Engagement in Local Planning & Decision Making	https://www.gov.ie/en/collection/bcc24-a-guide-for-inclusive-community-engagement-in-local-planning-and-decision-making/
Fingal's Age Friendly Strategy 2018-2023	https://www.fingal.ie/sites/default/files/2019-03/20571_Fingal_CoCo_AgeFriendly_Strategy_BilingualV5.1%20%281%29.pdf
Public Participations Network Handbook	https://www.gov.ie/en/publication/9db5e3-ppn-handbook/
Sports Ireland Active Cities Guiding Principles	https://www.sportireland.ie/activecities

Key Document 1: Fingal County Council Corporate Plan 2019-2024

The Corporate Plan 2019-2024 sets out Fingal County Council's, including the Community and Sports Development Department, strategic priorities and objectives for the Council based

around four strategic themes of Quality of Life, Quality and Climate Resilient Environment, Quality Business Environment and Quality in our Work.

Key Document 2: Annual Budget 2023

The Annual Budget 2023 incorporates the expenditure for Community Sport and Recreational Development in 2022 and estimated expenditure 2023.

Key Document 3: Development Plan 2023-2029

The Plan sets out the vision, strategic objectives and priorities of Fingal County Council including the Community and Sports Development Department.

Key Document 4: Capital Programme 2023 - 2025

The Capital Programme 2023 – 2025 outlines the key capital projects to be undertaken in Fingal County Council to include Community and Sports Development.

Key Document 5: Fingal County Council Annual Service Delivery Plan 2022

The Fingal County Council Annual Service Delivery Plan 2022 sets out the principal service objectives and financial resources including for the Community and Sports Development Department.

Key Document 6: A Framework for Major Emergency Management

The Framework for Major Emergency Management sets out common arrangements and structures for front-line public sector emergency management.

Key Document 7 – Fingal Events Management Guide

Fingal County Council produced guide specifically for the purpose of assisting groups and organisations that are involved in organising events in the Fingal area.

Key Document 8 – Best Practice Guidelines for Fingal Community Facilities

Awaiting launch date.

Key Document 9: A Guide for Inclusive Community Engagement in Local Planning and Decision Making

Department of Rural and Community Development resource guide aimed at ensuring that the most marginalised and disadvantaged communities have opportunities to engage and participate in local planning and decision making.

Key Document 10: Fingal's Age Friendly Strategy 2018 – 2023

The priorities and actions identified in Fingal's Age Friendly Strategy focus on promoting Age Friendly initiatives throughout Fingal and will underpin the work of the Fingal Age Friendly Alliance from 2018 to 2023.

Key Document 11: Public Participations Network Handbook

The PPN Handbook gives guidance, support and, where necessary, clarity for everyone involved with or interested in the PPNs.

Key Document 12: Sport Ireland Active Cities Guiding Principles

Document outlining the vision for Active Cities.

Section B - Step 4: Data Audit

The following section details the data audit that was carried out for the operation of Community Sports and Recreational Development. It evaluates whether appropriate data is available for the future evaluation of the project/programme.

Data Required	Use	Availability
Development Plan 2018-2023	To monitor performance against targets	Yes
CE Orders	To ensure compliance with procurement procedures	Yes
Financial Reports	To monitor expenditure and income against budget	Yes

Data Availability and Proposed Next Steps

The above data is available for inspection. Ongoing monitoring of expenditure is carried out by Community Sports and Recreational Development Department. Expenditure will be reviewed in the context of Budget 2023.

Section B - Step 5: Key Evaluation Questions

The following section looks at the key evaluation questions for the Operation of the Fingal Community Sports and Recreational Development 2023 based on the findings from the previous sections of this report.

Does the delivery of the project/programme comply with the standards set out in the Public Spending Code? (Appraisal Stage, Implementation Stage and Post-Implementation Stage)

Having reviewed the documentation in relation to the expenditure incurred under this programme, Internal Audit is of the opinion that this programme complies with the standards set out in the Public Spending Code.

Is the necessary data and information available such that the project/programme can be subjected to a full evaluation at a later date?

Data was available for inspection.

What improvements are recommended such that future processes and management are enhanced?

Based on evidence provided Internal Audit does not have any recommendations.

Section: In-Depth Check Summary

The following section presents a summary of the findings of this In-Depth Check on the Operation of the Community Sports and Recreational Development project 2022.

PSC Status: Expenditure Being Incurred

Project Description: The Community Development and Sports Division works in partnership with voluntary community groups, agencies and service providers to strengthen and empower communities which improves the quality of life for the citizens of Fingal. These sustainable partnerships provide support to communities through the delivery of community, recreation and sports facilities, education programmes, grant funding schemes, support services and advice to develop strong, self-reliant and sustainable vibrant communities. The Internal Audit Unit focused the in-depth check on job codes relating to the following schemes within the department - Active Cities, Age Friendly County, Public Participation Network and Community Grant Expenses.

Audit Objective: To provide an independent opinion that the operation of the Fingal Community Sports and Recreational Development project 2022 complied with the standards set out in the Public Spending Code.

Findings: Having reviewed the documentation in relation to the expenditure incurred under this project in 2022, Internal Audit is of the opinion that the project complies with the standards set out in the Public Spending Code.

Audit Opinion: It is the opinion of Internal Audit in Fingal County Council that there is substantial assurance that the project was implemented in compliance with the Public Spending Code.

Appendix 4 Audit Assurance Categories and Criteria

ASSURANCE CRITERIA		
ASSURANCE CATEGORY		
SUBSTANTIAL	Evaluation Opinion:	There is a robust system of risk management, control and governance which should ensure that objectives are fully achieved.
	Testing Opinion:	The controls are being consistently applied
SATISFACTORY	Evaluation Opinion:	There is some risk that objectives may not be fully achieved. Some improvements are required to enhance the adequacy and/or effectiveness of risk management, control and governance.
	Testing Opinion:	There is evidence that the level of non-compliance with some of the controls may put some of the system objectives at risk.
LIMITED	Evaluation Opinion:	There is considerable risk that the system will fail to meet its objectives. Prompt action is required to improve the adequacy and effectiveness of risk management, control and governance.
	Testing Opinion:	The level of non-compliance puts the system objectives at risk.
UNACCEPTABLE	Evaluation Opinion:	The system has failed or there is a real and substantial risk that the system will fail to meet its objectives. Urgent action is required to improve the adequacy and effectiveness of risk management, control and governance.
	Testing Opinion:	Significant non-compliance with the basic controls leaves the system open to error or abuse.