

# Fingal Studies

*the local history journal of  
Fingal County Libraries*

## Referencing guidelines

Based on *Irish Historical Studies'* [Rules for Contributors](#)

This document is intended to act as a simple guide to referencing for long-form articles in *Fingal Studies*. If there is anything which has not been covered below, refer to the *Irish Historical Studies'* rules above or contact [fingalstudies@fingal.ie](mailto:fingalstudies@fingal.ie). Editors will be happy to clarify any queries relating to these guidelines.

### Basics

- Footnotes should be used – i.e. placed at the end of each page of text rather than within the text itself.
- **Quotations** should be contained within single quotation marks. Quotations of more than five lines can be indented.
- **Dates** should be written as 5 February 1885. Approximate dates can be given as c. 1885. Presumed dates for documents etc can be given in square brackets [February 1885].
- **Monetary amounts** in pounds, shillings and pence should be written £5 2s. 6d. Amounts in euro and cent should be written as so: €4.15 or 41c.
- **Months** should be written in full within the text but abbreviated for footnotes. (i.e. Jan. Feb. Mar. Apr. May June July Aug. Sept. Oct. Nov. Dec.)
- **The possessive case of proper names** should be written with an added 's' even if the word ends in 's'. (i.e. Lawless's election)
- **Abbreviations** should include a full stop but no spaces between the letters (i.e. R.I.A, R.I.C.)
- The first reference in the text to all but very well-known **people** should, where possible, include a first or forename (i.e. Parnell visited Parslickstown House, the home of Francis Carr)

## Examples

### **Book**

(i) author's first name and surname; (ii) the full title, including subtitle, of the book in italics; (iii) the place and date of publication in round brackets; (iv) the page number(s) preceded by p. or pp

e.g.

David McCullagh, *The reluctant Taoiseach: John A. Costello* (Dublin, 2011), p.75.  
Peadar Bates, *The life of Charles Cobbe, 1781-1857*, (Dublin, 2007), pp 80-81.

If the book has more than one edition, enter this information with the place and date of publication.

e.g.

G. T. Stokes, *Ireland and the Anglo-Norman church* (3rd ed., London, 1892), p.86.

### **Essay in a collection**

(i) author's first name and surname; (ii) the title of the essay between single inverted commas followed by 'in'; (iii) the first name or initials and surname of the editor or editors followed by '(ed.)' or '(eds)'; (iv) the title of the collection in italics; (v) the place and date of publication in round brackets; (vi) the page number(s) preceded by p. or pp

e.g.

Lydia Carroll, 'The 1913 housing inquiry: Sir Charles Cameron, public health and housing in Dublin' in Francis Devine (ed.), *A capital in conflict: Dublin city and the 1913 lockout* (Dublin 2013), pp 57-82.

### **Article in journal or periodical**

(i) author's first name and surname; (ii) the title of the article between single inverted commas followed by 'in'; (iii) the title of the journal or periodical in italics; (iv) 'vol.' followed by the volume number in roman numerals; (v) 'no.' followed by the issue number in Arabic numerals; (vi) the year of publication in round brackets; (vii) the page number(s) preceded by p. or pp

e.g.

Frank Whearity, 'Mary Ellen 'Molly' Adrien (1873-1949): Cumann Na mBan Volunteer 1916' in *Dublin Historical Record*, vol. LXIX, no. 2 (2016), pp 223-35.

Hugh Halpin, 'The Williamite War in Fingal 1689-1691' in *Fingal Studies*, no. 4 (2015), pp 8-22.

Kevin Rickard, 'Howth and Its Maritime Past' in *Dublin Historical Record*, vol. 70, no. 1 (2017), pp 19-35.

### Newspapers

(i) title of the newspaper in italics; (ii) followed by the full day, month and year.

e.g.

*Drogheda Independent*, 7 Feb. 1920.

*Freeman's Journal*, 24 July 1856.

### Archival document(s)

(i) title or description of the document(s); (ii) its date; (iii) the repository in which it is found; (iv) in round brackets enter the collection to which it belongs and (v) any identifying archival or reference code relating to the item and/or an indication of the volume, page or folio to which you are referring.

e.g.

Letter from John Rennie to Henry Yeo, 14 Oct. 1811 (Fingal Local Studies & Archives, Howth Harbour Collection, FCCA/HH/CORR/003)

Bill for work at Sandymount Park House from George and Hill Darley, 1789 (Royal Irish Academy, Darley Collection, 3 C 34/4/1)

Minutes of South Dublin Rural District Council, 5 Apr. 1900 (Fingal Local Studies & Archives, FCCA/RDC/79/A/02, pp 73-75)

### Interviews

(i) 'interview with' followed by the full name of interviewee; (ii) 'of' followed by the town/townland and county of the interviewee; (iii) the date the interview was conducted in round brackets.

e.g.

Interview with Brian Keane of Lusk, Co. Dublin (5 Aug 1958)

### Internet sources

(i) details of the document or article; (ii) in round brackets website address in round brackets; (iii) date on which it was consulted in round brackets

e.g.

Fingal Local Studies & Archives, 'Trams to the Hill of Howth',

(<https://www.fingal.ie/sites/default/files/2022-03/howth-tram-exhibition-eng-final-pdfs.pdf>) (8 Feb.2024)

Ordnance Survey one-inch map, sheet 102 – Swords, 2<sup>nd</sup> edition, 1899

(<https://maps.nls.uk/view/247943316>) (4 Jan. 2024)