



Fingal County Council

Grass Pitch Application

Form

2024/2025 Season





Application form for an Allocation for Grass Playing Pitch in Fingal County Council administrative area for the Season 2024 / 2025.

Please read this form carefully and fully complete all relevant parts.

The completed and signed form may be returned by post to:

Pitch Allocations 2024/2025,
Operations Department,
Fingal County Council,
Grove Road,
Dublin 15 D15W638

OR scanned and emailed to pitches@fingal.ie

Do **NOT** make any payment until contacted by the Pitches Admin team. Once your application has been assessed and an allocation has been granted, you will be invoiced for the correct amount.

Failure to complete all relevant parts of the application may result in the non-allocation of a playing pitch.

Page 3	PART A	To be completed by Sports Clubs ONLY
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Page 5	PART C	To be completed by Sports Clubs ONLY
Page 6	PART D	To be completed by Schools ONLY
Page 7	PART E	To be completed by All Applicants
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Page 10-13	PART G	Terms and Conditions of Pitch Allocation for 2024/2025 Season. *Requires signature

Organisations which are neither Sports Club or School to complete Parts A, C, E, F, G

Form to be filled in Block Capitals



PART A – ABOUT YOUR CLUB

TO BE COMPLETED BY SPORTS CLUBS ONLY.

NAME OF CLUB	
ADDRESS OF CLUB	
SPORT	
PRIVATE / OWN GROUNDS	Address:
	No of Pitches:
	Owned/Rented:
CLUB COLOURS	Home:
	Away:
NUMBER OF MEMBERS	Total no of Adult Members:
	Total no of Juvenile Members:
NUMBER OF TEAMS	Juvenile/Underage Boys:
	Juvenile/Underage Girls:
	Adult/Senior Mens:
	Adult/Senior Ladies:
CLUB WEBSITE / SOCIAL MEDIA	Web:
	Facebook:
	Twitter/X:
	Instagram:
	Other
COMPANY REG. NO	
CLUB CHAIRMAN	Name:
	Email:
	Mobile No:
CLUB SECRETARY	Name:
	Email:
	Mobile No:
CLUB OFFICIAL MAKING APPLICATION	Name:
	Email:
	Mobile No:



PART B – ABOUT YOUR SCHOOL

TO BE COMPLETED BY SCHOOLS ONLY.

NAME OF SCHOOL	
ADDRESS OF SCHOOL	
SPORT	
PRIVATE / OWN GROUNDS	Address:
	No of Pitches:
	Owned/Rented:
SCHOOL TEAM COLOURS	Home:
	Away:
NUMBER OF SCHOOL TEAMS	
SCHOOL WEBSITE / SOCIAL MEDIA	Web:
	Facebook:
	Twitter/X:
	Instagram:
	Other
ROLL NO.	
SCHOOL PRINCIPAL	Name:
	Email:
	Mobile No:
SCHOOL SECRETARY	Name:
	Email:
	Mobile No:
TEACHER MAKING APPLICATION	Name:
	Email:
	Mobile No:



PART C - TO BE COMPLETED BY SPORTS CLUBS ONLY.

Please refer to the Pitch Maps available at www.fingal.ie/Pitches before completing this section. The name of the park, pitch reference number and the sport being played on the pitch must match the map information.

N.B. For "Time" insert Morning = M / Afternoon = A / Evening = E

NAME OF PARK: _____

Pitch Ref	Sport Type	Team	League	Playing Day	Time

NAME OF PARK: _____

Pitch Ref	Sport Type	Team	League	Playing Day	Time

NAME OF PARK: _____

Pitch Ref	Sport Type	Team	League	Playing Day	Time



PART D - TO BE COMPLETED BY SCHOOLS ONLY

You must refer to the Pitch Maps available at www.fingal.ie/Pitches before completing this section. The name of the park, pitch reference number and the sport played on the pitch must match the map information.

N.B. For "Time" insert Morning = M / Afternoon = A / Evening = E

NAME OF PARK: _____

Pitch Ref	Sport Type	Team	League	Playing Day	Time

NAME OF PARK: _____

Pitch Ref	Sport Type	Team	League	Playing Day	Time

NAME OF PARK: _____

Pitch Ref	Sport Type	Team	League	Playing Day	Time



PART E – INSURANCE DETAILS

- Please provide a copy of your Public Liability Insurance showing a limit of €6.5million, and indemnity to Fingal County Council.
- The certificate should be valid for the full duration of the playing season for which you have applied for a pitch allocation.
- Pitch allocations can only be made for the validity period of the Public Liability Insurance.

Insurance Company (not broker)	Policy Number	Policy Start Date	Policy Expiry Date

Signature: _____

Title/Position: _____

Date: _____



PART F - LEAGUE AFFILIATION CERTIFICATE

Part A - Juvenile Teams (i.e. Teams Under 18 years)

I hereby certify that the _____ teams as listed overleaf belonging to _____ Club have been accepted into the leagues organised by my Association/Board and that all necessary Affiliation Fees have been paid by the Club.

The home matches for this club will be fixed for _____ Park and no other location during the _____ Season

Signature

Title

Date

Apply League Stamp Here



PART F - LEAGUE AFFILIATION CERTIFICATE

Part B - Senior Teams (i.e. Teams Over 18 years)

I hereby certify that the _____ teams as listed overleaf belonging to
_____ Club have been accepted into the leagues organised
by my Association/Board and that all necessary Affiliation Fees have been paid by the Club.

The home matches for this club will be fixed for _____ Park and
no other location during the _____ Season

Signature

Title

Date

Apply League Stamp Here



PART G – TERMS AND CONDITIONS

1. Pitches will be let only to those clubs/schools that have submitted an official application form, together with the appropriate letting fee, evidence of public liability insurance, and certification from the appropriate League, Board or Association for all teams for whom accommodation is sought. The fees in respect of any letting shall be as is determined by Fingal County Council from time to time.
2. Clubs must ONLY use Council pitches that have been allocated to them.
3. Clubs are NOT authorised to reallocate their pitch to another Club. If other groups approach the Club for permission to use their allocated pitch, the applicant should be referred to the Council.
4. Inspections will be carried out by the Council. If the Council have evidence that an allocated pitch is not in regular use, it will be removed from the Club/School pitch approved allocation.
5. Clubs must ensure that their members and visiting teams avail of the car park facilities provided.
6. Where no car park is provided, the Club must ensure that all cars, including away teams, are parked so as to not cause an obstruction or inconvenience to adjoining residents.
7. Entry and exit from parks is through the authorised entrances and exits only.
8. Clubs are responsible for the behaviour of their visiting teams.

9. All pitches will be out of play from the second week in December to the first week in February every year.

10. Fingal County Council may close pitches at any time during the year, if in its opinion, the pitch is unplayable, and the Council's decision in the matter will be final. Pitch Playability information is available each Friday at lunchtime at <https://www.fingal.ie/playability-pitches>

The Council will not provide alternative pitch allocation or refund any costs incurred by the Club arising from pitch unplayability or closure.

No Club or Referee has the right to decide that any pitch is playable where the Council has declared the pitch unplayable.



11. Park Rangers in the larger regional parks have the authority to declare pitches unplayable on Saturday/Sunday if weather conditions deteriorate since the Friday declaration of playability.
12. All morning match fixtures must terminate not later than 12.45pm and pitches/pavilions must be vacated by 1pm.
13. Afternoon match fixtures between November and January must finish at least 1 hour before park closing time.
14. Mid-week matches are allowed during the period April/May/June only on the pitches allocated to the club for weekend fixtures. Where clubs share a pitch, they must ascertain with the other club that there is no clash of fixtures.
15. The Council carry out the summer sports pitch maintenance programme between June-August each year, weather permitting. Clubs should notify the Council of their Season dates in advance and of any non-playing periods which can be used by the Council to plan and carry out pitch maintenance works.
16. The Council reserves the right to alter pitch allocations within the season, if necessary.
17. Pitches may only be used for the allocated days/time. No Club/School may use a pitch outside their allocation.

PITCHES

18. Before use, Clubs must ensure that the pitch is free from all hazards (including steel pins/ground anchors for securing nets etc.) and that each game can proceed without danger to players, officials or other persons using the park. The Club shall implement all measures necessary to ensure the safety of such persons.
19. Clubs must remove all litter, including tape, sweet wrappers, plastic bottles and medical waste from pitches and both side-lines/end lines after each game.
20. Costs incurred by the Council as a result of damage caused to Council machinery by items left on the pitch will be fully recouped from the Club.
21. Any unpaid costs at the end of the season must be paid by the Club/School prior to their application being approved for a further pitch allocation.
22. Pitches are to be marked with proprietary pitch marking products only. Materials such as Creosote, diesel oil, or herbicide/weed killer etc. are **not** permitted.



23. Clubs are not permitted to cut grass pitches in the ownership of Fingal County Council.
24. Nets are to be secured to posts only by using the “Netfix” system or plastic ‘S’ net ties only. Clubs will be responsible for providing toggles to attach the nets to the “Netfix” slots provided on goalposts. The use of twine, tape, nails, hooks etc. is strictly prohibited.
25. All portable and demountable goalposts must be secured with a system that meets the requirements of **IS EN 748: 1996**, including manufacture standards. Clubs must maintain a written record of portable/demountable goalpost inspections and annual tests and such record must be available for inspection by the Council at any time. Applications for pitch allocations for small-sided games should include evidence of compliance with **IS EN 748: 1996** standard.
26. Rugby clubs must provide padding for goalpost uprights as recommended by the relevant national governing bodies and remove on completion of games.

Any Club or member of any Club who disregards, disobeys, or breaks any Condition of Letting may be suspended by Fingal County Council from using the pitch allocated to the Club.



CONDITIONS OF DRESSING ROOM USE

ONLY APPLICABLE TO CLUBS WHO HAVE BEEN ALLOCATED DRESSING ROOMS

- A. Clubs must provide enough stewards to keep order in the dressing rooms and on pitches and must prevent unauthorised entry to the pavilion.
- B. No responsibility or liability is accepted by Fingal County Council for loss or damage to any property left in pavilions.
- C. Clubs must accept responsibility for the conduct of all persons admitted to dressing rooms; for keeping them clean and tidy and for repair of any damage caused to them.
- D. It will be the duty of the club to provide all sundries such as toilet paper, cleaning equipment, cleaning materials etc. required to maintain the dressing rooms.
- E. The Council reserves the right to inspect the changing rooms at any time and to inform the club that it will, at a cost to be taken from the bond, clean or repair the facilities.
- F. Dressing Room Fees and Bonds are to be determined by Fingal County Council each year. Refer to the Schedule of Fees at www.fingal.ie/Pitches for further information.
- G. Where dressing rooms have been provided, the keys **must** be returned to the Council if the current allocated team do not get the same allocation the following season.
- H. Bonds will only be repaid when a club relinquishes changing rooms in a satisfactory condition.

I confirm that I have read and understand these Terms and Conditions and will abide by them.

I understand that any breach of these Terms and Conditions may result in withdrawal of the pitch allocation for the 2024/2025 Season.

I confirm that these Terms and Conditions will be circulated by the club and brought to the attention by the club to all club coaches, parents and members.

Signature & Title/Position

Date