

# Fingal Local Community Development Committee (LCDC)

13 November 2014, Civic Offices, Blanchardstown

3.00pm – 05.00pm

## MINUTES

PRESENT	Category
*Ann Brophy	Community Voluntary Interest, Community & Voluntary Forum
*Clodagh O'Donovan	Social Inclusion interest, Community & Voluntary Forum
Des O'Sullivan	Social & Community Interest (Young People Under 30), Headstrong
Ethna Felten	Chief Executives nominee, Fingal County Council
*Howard Mahony	Community Voluntary interest, Community & Voluntary Forum
Linda Curran	Local Development, Blanchardstown Area Partnership
*Maire O'Brien	Environmental Interest, Environmental Pillar
Natalie Treacy	Councillor, Fingal County Council
Oisín Geoghegan	Local Enterprise Office, Fingal County Council
Pat O'Connor	Higher Education Institute, Institute Technology Blanchardstown
Peter Foran	Child and Family Agency, TUSLA
Tony Lambert	Business & Enterprise, Fingal Dublin Chamber of Commerce
Valerie Henderson	Local Development, Fingal LEADER Partnership
Brid Walsh	Social & Community Interest (Drugs & Alcohol), North Regional Drugs & Alcohol Task Group

*\*Interim nominee until such a time as the Fingal Community Network (Public Participation Network) is established and representatives sought through elections.*

In attendance: Breffni O'Rourke, Chief Officer, FCC  
Linda Martin, Admin, FCC

	ITEM	Action
1.0	Apologies: Paul Carroll, Department of Social Protection, Jacob Jura-Zagac FCVF, Tony Murphy, Councillor, FCC, Duncan Smith, Councillor, FCC Absent: Pdraig McMahon Irish Farmers Association	
1.1	The Chair welcomed the two new nominees Valerie Henderson, and Brid Walsh.	
1.2	The Chief Officer brought to the attention of members that one of the three dates in the doodle poll was the same as the Balbriggan / Swords Area Committee Meeting. This was an oversight and every effort would be made to avoid these types of clashes in the future.	
1.3	It had been agreed with the Chief Officer in response to sections 5.0 & 6.0 of standing orders, to send correspondence to two members seeking a restatement of their commitment to the LCDC on the basis of 3 consecutive meetings not attended. Action: Correspondence regards attendance.	Chief Officer
2.0	<u>Agree minutes of last meeting</u>  Minutes of the last meeting were proposed by Pat O'Connor, seconded by Desmond O'Sullivan and agreed as read.	

3.0	<u>Matters and actions arising from the minutes of the last meeting</u>	
3.1	Standing Orders: Paragraph (4) 4.1 amended as agreed and adopted.	
3.2	Chatham House rules: A4 circulated with meeting documents.	
3.3	Team building exercise: To keep on the agenda.	
3.4	LCDC digital / communication strategy: Chair noted Jacob had expressed an interest in this area at the last meeting and called for other interested members. Desmond suggested involvement of ITB students. Clodagh informed the meeting she works in this area but as an interim member had not registered for re-election as she is moving out of Fingal in the next six months, but would be happy to assist in the 'start up'. Action: Chief Officer to liaise with Pat O'Connor and other LCDC members to progress.	Chief Officer, Pat, Clodagh & Jacob.
3.5	Linda referred to point 7.0 (LEADER) in the last minute and requested where a hard copy is circulated on the day of an LCDC meeting that copy is circulated post meeting to those not present. Action: Circulate departmental circular (AL 05/2014) dated 06/14 RE: Rural Development Programme (LEADER) 2014-2020.	Chief Officer
4.0	<u>Insurance and Indemnity</u>	
4.1	Action: Public liability insurance for the LCDC will be purchased separately through a grant from FCC.	Chief Officer
4.2	Indemnity for LCDC members has been raised with FCC law agent and the Department of Environment Community and Local Government. The chair informed the meeting that state solicitors were reported to be working on a solution as a matter of urgency. Action: Insurance and indemnity on next agenda.	Chief Officer
5.0	<u>SICAP and LEADER update</u>	
5.1	Following chairpersons discussion with Chief Officer it was deemed, on this occasion, no necessity existed to excuse certain members on the grounds of possible conflict of interest. This was contingent on item not straying into material that could be deemed to give an unfair advantage to one or more prospective tenderers for SICAP, in which case discussion would be suspended and members absented as deemed necessary by the Chief Officer.	
5.2	Chief Officer confirmed he had Issued To Tender (ITT) documentation on behalf of the LCDC on the 20 <sup>th</sup> October, to candidates qualified by Pobal for Stage II of SICAP.	
5.3	Meeting to note an informal meeting of the SICAP evaluation subcommittee had met prior to the LCDC, comprised of Howard Mahoney, Pat O'Connor, Cllr Tony Murphy (apologies) the Chief Procurement Officer FCC, (Brian Murray) and Chief Officer (Breffni O'Rourke) in attendance.	
5.4	A team of 3 local authority officers with expertise in finance, local community and economic development would comprise the SICAP evaluation team. The team will report to the evaluation subcommittee on their assessments of the tenders before the latter bring their recommendations before a full meeting of the LCDC in January 2015.	

5.5	<p>Chair related expressions of interest from the Department Environment Community &amp; Local Government (DECLG) to become the Local Action Group (LAG) for oversight and financial authority for the Rural Development Programme (RDP) 2014 – 2020 was imminent. The Chair related expressions of Interest to become the LAG was open to bodies other than the Local Community Development Committee (LCDC) such as Local Development Companies (LDCs). The DECLG had expressed a preference for LCDCs to apply and become the LAG.</p>	
5.6	<p>Further to circular letter 05/2014, DECLG, Rural Development Programme (RDP) 2014 – 2020 (circulated at October LCDC). Local authorities are requested to <i>"commence discussions with the Local Development Companies (LDCs) in your area with a view to agreeing an integrated approach to LEADER implementation under the umbrella of the LCDC"</i>. Action: Meet with BAP and FLP.</p>	
5.7	<p>Valarie stated the FLP are the current LAG for LEADER in the Dublin sub region that this responsibility would end on 31/12/14. No indication had been given by the department on how the gap would be bridged between the wind down of current and start of new programme and that this was a concern.</p>	
5.8	<p>A number of contributors sought clarification as to the likely level of responsibility and workload involved for the LCDC in the preparation of a (Rural) local development strategy and the role of LAG. Action: Any specific questions on LEADER forward to Chief Officer.</p>	
6.0	<p><u>Any other business</u></p>	
6.1	<p><b>Local Economic &amp; Community Plan (LECP)</b> Tony was invited by the chair to provide a brief update to members. It was explained Tony was one of the three LCDC representatives nominated by the LCDC to the LECP Advisory Steering group and was elected chairperson at its inaugural meeting.</p>	
6.2	<p>Tony advised the inaugural meeting of the Advisory steering group took place on the 6<sup>th</sup> November 2014, they had received and discussed presentations made by the appointed consultants.</p>	
6.3	<p>Tony related timeframes were tight but manageable. That it was important the terms of reference were right and fully understood by its membership. The group was due to meet monthly and would explore these issues and timeframes in more depth.</p>	
6.4	<p>The chairperson welcomed any additional interest from members in participating in the steering group; Linda and Ann indicated an interest, they were proposed by chair and seconded by Howard. The area manager for Dublin North HSE had expressed an interest to be involved in the advisory committee; this was agreed by the meeting. Action: Linda, Ann and HSE area manager to be advised of date of next LECP Advisory Steering Group meeting.</p>	Chief Officer

7.0 7.1 7.2	<p>Action: Circulate completed DECLG guidelines on the formation of a LECP to all members of the LCDC.</p> <p><u>Public Participation Network / Fingal Community Network</u></p> <p>Howard reported four meetings had been held in four locations across the county culminating in a plenary for all registered groups and their representatives to go forward for elections to the LCDC and the SPC's on the 29<sup>th</sup> November. Action: Invite new nominees to Induction / learning session scheduled for the first week of December (date t.b.c)</p> <p>The Chair thanked Interim members for their input to date and wished those who were seeking re-election well.</p>	Chief Officer  Chief Officer
	<p>Date of next meeting: 14 January 201, 3.00pm – 5.00pm County Hall, Swords.</p> <p><i>Agreed date was contingent on scheduling demands of Stage II SICAP Tendering process.</i></p>	
9.0	<p><b>Local Economic &amp; Community Plan (LECP)</b></p> <ul style="list-style-type: none"> <li>- Consultation and communications strategy</li> <li>- Next Steps</li> </ul> <p>Bill Thorne and Fiona Callen from Exodea consulting facilitated the second half of the meeting.</p> <p>Action: Forward to Breffni or via dropbox (send link) information from your agency / service / interest group which you may inform:</p> <ul style="list-style-type: none"> <li>(i) The development of a detailed socio – economic profile of Fingal and baseline indicators;</li> <li>(ii) The development of a high level socio economic framework statement and high level community and economic objectives;</li> <li>(iii) The formulation of more specific priorities and objectives which the LECP and its work should address 2015 – to 021.</li> </ul>	ALL

Ethna Felten, Chairperson

Breffni O'Rourke, Chief Officer