



## AL2– Allotment Renewal Form

PLEASE USE BLOCK CAPITALS WHEN FILLING IN FORM

1.	<b>Name of Applicant:</b>	
2.	<b>Address of Applicant:</b>	
3.	<b>Telephone Number(1):</b> <b>Telephone Number (2):</b>	
4.	<b>Email Address:</b>	
5.	<b>Allotment Scheme:</b>	
6.	<b>Allotment Number:</b> *if you currently hold two or more plots please indicate all plot numbers	

I understand that Fingal County Council will make my name, plot number and email address available to the Management Committee of my allotment association. This is solely for the purpose of exchanging information relating to the management of the Allotment Scheme, and my contact details will not be made available for any other purpose.

***\*Remember to include your Allotment Association fee. Any applications received without this fee paid will not be processed.***

Receipt NO: \_\_\_\_\_

Amount Paid: \_\_\_\_\_



## Fingal County Council Allotment Licence Agreement 2025

AGREEMENT made the Day day of Month 2025 BETWEEN THE COUNTY COUNCIL OF THE COUNTY OF FINGAL with offices at Fingal County Hall, Main Street, Swords in the County of Dublin (hereinafter called “the Council”) of the one part and Name of Address hereinafter called “the Licensee”) of the other part: WHEREAS the Council pursuant to Section 211 (5a) of the Planning & Development Act, 2000, lets and the Licensee takes a letting of plot number Plot no at Allotment Site allotment site in con-acre and not by way of tenancy or interest in the lands for the SEASON ENDING 31 December 2025 for the purpose of growing crops for private, domestic use, **PAYING €Fee** on the following terms:-

1. The Licensee shall clear the lands of all waste matter residual from the crops before the termination of the letting.
2. The Licensee accepts complete responsibility for any loss, damage or injury to himself/herself, his/her equipment, crops and property during the letting period and while he/she is in occupation of the lands. Furthermore, the County Council shall not be held responsible for any loss, damage or injury to the Licensee, his/her equipment, crops and to property during the letting period or while the Licensee is in occupation of the lands, no matter how such loss, damage or injury should occur.
3. Should the Council require possession of the allotments or any part thereof during the letting period for the purpose of development or any other cause, the Licensee agrees to give possession on receiving the customary notice of ten days in writing from the Council, notice of such possession being deemed to be received by the Licensee on the date following the date of postage.
4. Should the Licensee fail to use this allotment in a full and proper manner, as set out in the schedule of conditions of allotment letting, the Council may, at its discretion, terminate this Agreement and re-allocate the allotment.
5. The Licensee undertakes to keep the headland areas at the front, back and sides of this allotment free of weeds and maintain same in a clean and tidy condition.
6. The Licensee will become a member of the Allotment Association for your Allotment Scheme, on payment of the annual membership fee of €10. Membership will entitle the Licensee to one vote at AGM and on Management Committee matters.

I have read the terms and conditions of the allotment policy.

Licensee: \_\_\_\_\_

Address: \_\_\_\_\_

Witness: \_\_\_\_\_

Address: \_\_\_\_\_



### Notes

1. Complete this form and attach a copy of the payment receipt or write the receipt number (if you pay by phone) on the field provided.
2. Ensure that you have paid the correct rental fee.

Allotment Scheme	License Year 2025	5m x 10m	10m x 10m	20m x 10m	Association Fee
Balbriggan	01 Feb – 31 Dec	€50	€100	€200	€10
Powerstown	01 Feb – 31 Dec	€50	€100	N/A	€10
Skerries	01 Feb – 31 Dec	€50	€100	N/A	€10
Turvey	01 Feb – 31 Dec	€50	€100	€200	€10

3. Ensure that your Allotment Association Fee is included. The annual fee is €10 per plot (if you hold two plots, you only pay one fee.) Applications received without the Allotment Association fee included will not be processed.
4. The payment period is **Wednesday 1st January 2025 – Friday 31<sup>st</sup> January 2025**, and **payment in full** for 2025 must be made during this period. Plots which have not been renewed during this payment period will be cleared and reallocated. Payments will not be accepted outside these dates.
5. As all communication from the Committees is electronic, an email address is essential. If no email is provided, your name and plot no. will still be provided to the Committee at your allotment site.

**Please return this form to:**

**Email:** [allotments@fingal.ie](mailto:allotments@fingal.ie)

**Post:** FINGAL COUNTY COUNCIL,  
OPERATIONS DEPARTMENT (ALLOTMENTS),  
GROVE ROAD,  
BLANCHARDSTOWN,  
DUBLIN 15  
D15 W638